

The East Central Iowa Council of Governments (ECICOG) Board Meeting will be held at The Innovation Lab in Monticello, Iowa. Members can still attend using the call-in number below, but please understand that your meeting experience may be less than optimal. Members of the public can participate during the meeting, but only during the public comment portions of the agenda.

Virtual Option: You can join the meeting by calling +1 312 626 6799 and using Meeting ID: 965 3400 4616. Board members received a Zoom meeting invitation with a web link to join the meeting using their computer's video and audio. Please mute your computer audio or phone when not speaking and identify yourself by name when speaking.

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| <i>Page #s</i> | <ol style="list-style-type: none"> 1. Call to Order <ol style="list-style-type: none"> a. Recognition of Alternates b. Public Comments <ol style="list-style-type: none"> o General Public o Legislators or Legislative Staff c. Approve Agenda 2. Special Presentation- Innovation Labs (Jordan DeGree) 3. Approve Minutes <ol style="list-style-type: none"> a. Board Meeting Minutes -June 30, 2022 b. Executive Committee Minutes – July 28, 2022 4. Financial Report <ol style="list-style-type: none"> a. Receive and File Financial Statements for Audit b. Approve Expenditures 5. Action Items <ol style="list-style-type: none"> a. Envision East Central Iowa b. Approve 28E Agreement and Resolution c. Consider Transportation Grant Application 6. Reports <ol style="list-style-type: none"> a. Director's Report b. Community and Economic Development Report c. Housing Report d. Transportation and Transit Report e. Environmental Services Report 7. Discussion/Presentations <ol style="list-style-type: none"> a. Presentation – Jones County Update b. Board Member Updates 8. Adjourn - Next Meeting: September 29, 2022 |
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MINUTES

East Central Iowa Council of Governments
Board Meeting Video/Conference Call 1:30 pm, June 30, 2022
700 16th Street NE, Suite 301, Cedar Rapids, IA

MEMBERS PRESENT

Dave Fish-City of Belle Plaine
Tracy Seeman-Benton County Supervisor
Kathleen Van Steenhuyse-Benton County Citizen
Vicki Pope-Iowa County Supervisor
Laura Bergus-Iowa City City Council
Rod Sullivan-Johnson County Supervisor
Donna Brooks-Johnson County Citizen
Derek Lumsden-Jones County Citizen
Jon Zirkelbach-Jones County Supervisor
David Connolly-Linn County Citizen
Eric Van Kerckhove-Mayor of Palo
Darrin Gage-Linn County Policy & Administration
Mary Audia-Washington County Citizen
Bob Yoder-Washington County Supervisor

MEMBERS ABSENT

Kevin Heitshusen-Iowa County Supervisor
Tony Hocamp-Iowa County Citizen
Adam Griggs-Mayor of Central City
Dave Wageman-Lone Tree City Council
Rod Smith-City of Anamosa
Ben Rogers-Linn County Supervisor
Deanna Mc Cusker-Washington City Administrator

ALTERNATES PRESENT -none

OTHERS PRESENT

David Beurle-Future IQ
Andy Whiting-Representative Hinson's Office

STAFF PRESENT

Karen Kurt-Executive Director
Gina Peters-Office Manager
Robyn Jacobson-Contract Administrator
Joe Bauer-Communications Specialist
Harrison Freund-Planning Fellow
Jennifer Fencl-Environmental Services Director
Tracey Achenbach-Community Development & Housing Director
Mary Rump-Transportation & Transit Director
Tom Gruis-Planner

1. CALL TO ORDER

The meeting was called to order by Chairperson Zirkelbach at 1:30 p.m.

- a. **Recognition of Alternates** - none
- b. **Public Comments** - none
- c. **Approve Agenda**

M/S/C (Lumsden/Pope) to approve the agenda as presented. All ayes.

2. APPROVE MINUTES

- a. **Board Meeting Minutes – May 26, 2022**

M/S/C (Sullivan/Fish) to approve the minutes of the May 26, 2022 board meeting as presented. All ayes.

3. FINANCIAL REPORT

- a. **Receive and File Financial Statements for Audit**

Kurt said the ACH payment to Hogle Bus will be reimbursed by the IDOT after proof of payment is sent to them. She said there is a balance of \$15,000 to be paid to Future IQ.

- b. **Approve Expenditures**

Van Steenhuyse asked why the special legal line item shows it is 585% over budget? Peters explained this is where the RLF legal fees are coded and when the budget was made, \$1,000 was budgeted to this line item and \$5,855 was the actual amount spent. The legal fees are paid using RLF funds.

M/S/C (Sullivan/Van Steenhuyse) to receive and file the May financial statements for audit and to approve the expenditures for June. All ayes.

6. a. Presentation-Envision East Central Iowa

David Beurle with Future IQ gave an overview of the completed Envision East Central Iowa report and answered questions. Kurt said the report has been placed on talkto.ecicog.org for public comment as required by EDA. Board approval will be requested at the August Board Meeting so the plan can be submitted to EDA in September. Kurt thanked the strategy committee for their work on the plan.

4. ACTION ITEMS

a. Approve RLF Funding for Dascoa, Inc. dba Rapids Wholesale and Authorizing Resolution

Jacobson said the RLF Committee reviewed an application for Dascoa, Inc and information was included in the packet. The committee's recommendation is \$250,000 for vehicles. The loan terms will be 0% interest for 1 year, then 2% for 6 years. First security position on titles and personal guarantees from majority owners, and UCC Lien. Discussion followed.

M/S/C (Gage/Lumsden) to approve the RLF Committee's recommendation and authorizing resolution to fund Dascoa, Inc. dba Rapids Wholesale \$250,000 for vehicles. The loan terms will be 0% interest for 1 year, then 2% for 6 years. First security position on titles and personal guarantees from majority owners, and UCC Lien. All ayes.

b. Approve RLF Funding for Raining Rose, Inc.

Jacobson said the RLF Committee reviewed an application for Raining Rose, Inc and information was included in the packet. The committee's recommendation is \$200,000 for machinery. The loan terms will be 0% interest for 1 year, then 2% for 6 years. Purchase money lien and personal guarantees from the owners. Discussion followed.

M/S/C (Sullivan/Audia) to approve the RLF Committee's recommendation to fund Raining Rose, Inc. \$200,000 for machinery. The loan terms will be 0% interest for 1 year, then 2% for 6 years. Purchase money lien and personal guarantees from the owners. All ayes.

c. Approve RLF Funding for Kraus Plumbing & Heating, LLC

Jacobson said the RLF Committee reviewed an application for Kraus Plumbing & Heating, LLC for machinery, FFE and working capital and information was included in the packet. The committee's recommendation is \$116,000 for machinery and equipment but no working capital. The loan terms will be 0% interest for 1 year, with 3 months no payments for upstart, then 2% for 4 years. UCC Lien and personal guaranty from the owner. Discussion followed.

M/S/C (Lumsden/Seeman) to approve the RLF Committee's recommendation to fund Kraus Plumbing & Heating, LLC \$116,000 for machinery and equipment. The loan terms will be 0% interest for 1 year, with 3 months no payments for upstart, then 2% for 4 years. UCC Lien and personal guaranty from the owner. All ayes.

d. Approve RLF Funding for 4DMobile

Jacobson said the RLF Committee reviewed an application for 4DMobile for working capital and information was included in the packet. The committee's recommendation is \$250,000 at 0% interest for 1 year then 2% for 4 years. UCC lien and personal guaranty from Matt Miller and a corporate guaranty from Mobile Demand for collateral. Discussion followed.

M/S/C (Gage/Sullivan) to approve the RLF Committee's recommendation to fund 4DMobile \$250,000 for working capital at 0% interest for 1 year then 2% for 4 years. UCC lien and personal guaranty from Matt Miller and a corporate guaranty from Mobile Demand for collateral. All ayes.

e. Approve RLF Funding for JD Snow Removal LLC

Jacobson said the RLF Committee reviewed an application for JD Snow Removal LLC for equipment and working capital and information was included in the packet. The committee's recommendation is \$158,459 at 0% interest for 1 year then 2% for 4 years. UCC lien and personal guaranty plus 1st security position on titles for all vehicles and mortgage liens on rental properties. Discussion followed.

M/S/C (Gage/Sullivan) to approve the RLF Committee's recommendation to fund JD Snow Removal LLC \$158,459 for equipment and working capital at 0% interest for 1 year then 2% for 4 years. UCC lien and personal guaranty plus 1st security position on titles for all vehicles and mortgage liens on rental properties. All ayes.

f. Approve RLF Funding for Mobile Demand

Jacobson said the RLF Committee reviewed an application for Mobile Demand for working capital/research & development and information was included in the packet. The committee's recommendation is \$500,000 at 0%

interest for 1 year then 2% for 4 years. UCC lien and personal guaranty from Matt Miller and a corporate guaranty from Mobile Demand for collateral. Discussion followed.

M/S/C (Van Steenhuyse/Fish) to approve the RLF Committee's recommendation to fund Mobile Demand \$500,000 for working capital/research & development at 0% interest for 1 year then 2% for 4 years. UCC lien and personal guaranty from Matt Miller and a corporate guaranty from Mobile Demand for collateral. All ayes.

g. Amend RLF 2 CARES Administrative Plan

Jacobson said the two-year grant for the CARES RLF is ending June 30, 2022 and an amended administrative plan will need to be created to move forward with continued lending. The RLF Committee reviewed the plan and a revised copy was sent out with the packet. She reviewed the proposed changes and noted all references to Covid-19 will be deleted and "economic resilience" will be included where appropriate. The plan will need to be amended again after the Envision East Central plan is adopted.

M/S/C (Sullivan/Lumsden) to approve the amended RLF Administrative Plan for the CARES Revolving Loan Fund. All ayes.

h. Amend RLF Administrative Plan for Legacy RLF Program

Jacobson said the RLF administrative plan for the legacy fund needs to be amended because it has been de-federalized as of June 2022. The RLF Committee reviewed the plan and a revised copy was sent with the packet. She reviewed the proposed changes and noted the plan will need to be amended again after the Envision East Central Iowa plan is adopted.

M/S/C (Audia/Sullivan) to approve the amended RLF Administrative Plan. All ayes.

5. REPORTS

a. Director's Report

Kurt introduced Joe Bauer, ECICOG's new Communications Specialist. She said the State of Iowa is updating broadband maps and when the maps are released, ECICOG will reach out to make sure areas with lack of coverage are identified. She said the August board meeting will be held in Monticello at the Innovation Lab.

b. Economic and Strategic Services Report

Kurt said the remaining RLF CARES money has been loaned with the approval of the RLF loans this month and she gave an update on the Keep Iowa Beautiful Hometown Pride Program and the 5210 Program.

c. Community Development and Housing Report

Achenbach gave an updated on current projects and said a contract was recently signed with the City of Oxford Junction for nuisance enforcement.

d. Transportation and Transit Report

Rump said the Policy Committee will be meeting to review the Transportation Improvement Program and the Long Range Transportation Plan.

e. Environmental Services Report

Fencl said the Lower Cedar Watershed Plan is currently out for review. She gave an update on the Summer Reading Program and current projects.

6. DISCUSSION/PRESENTATIONS

b. ECICOG 28E Agreement

Lumsden, Van Steenhuyse, Gage and Kurt formed a committee to update the 28E Agreement, a copy was included in the packet. Lumsden gave an overview of the process and Kurt said board approval will be requested at the August meeting.

c. Board Member Updates - none

7. NEXT MEETING: July 28, 2022 Executive Committee

M/S/C (Seeman/Fish) to adjourn the meeting at 2:36 p.m. All ayes.

Mary Audia, Secretary

MINUTES

East Central Iowa Council of Governments

Executive Committee Zoom Meeting 1:30 p.m. –July 28, 2022

ECICOG Offices – 700 16th Street NE, Suite 301, Cedar Rapids

MEMBERS PRESENT

Jon Zirkelbach-Jones County Supervisor

Dave Fish-Mayor of Belle Plaine

Darrin Gage-Linn County Policy & Administration

Mary Audia-Washington County Citizen

MEMBERS ABSENT

Rod Sullivan-Johnson County Supervisor

OTHERS PRESENT-none

Rochelle Fuller-Senator Grassley's Office

STAFF PRESENT

Karen Kurt- Executive Director

Gina Peters-Office Manager

1. Call to Order

Meeting called to order by Vice-Chairperson Fish at 1:34 p.m.

Fuller stated Grassley is on the 99 county tour and gearing up for the next session.

a. Approve Agenda

M/S/C (Audia/Gage) to approve the agenda as presented. All ayes.

2. Financial Report

a. Receive and File June Financial Statements for Audit

M/S/C (Gage/Audia) to receive and file the June financial statements for audit. All ayes.

b. Approve Expenditures for July

M/S/C (Audia/Zirkelbach) to approve the list of expenditures as presented. All ayes.

3. Reports

a. Executive Director Report

Kurt said she is moving forward with hiring two full-time positions, a Community Development Specialist and Planner I/Housing Specialist.

6. Discussion/Presentations

a. Committee Member Updates

Audia gave an update on the student-built housing project in Washington County. Discussion followed. Kurt said ECICOG will host a Homes for Iowa webinar on August 11.

7. Adjourn – Next Meeting: August 25, 2022

M/S/C (Audia/Gage) to adjourn the meeting at 1:46 p.m.

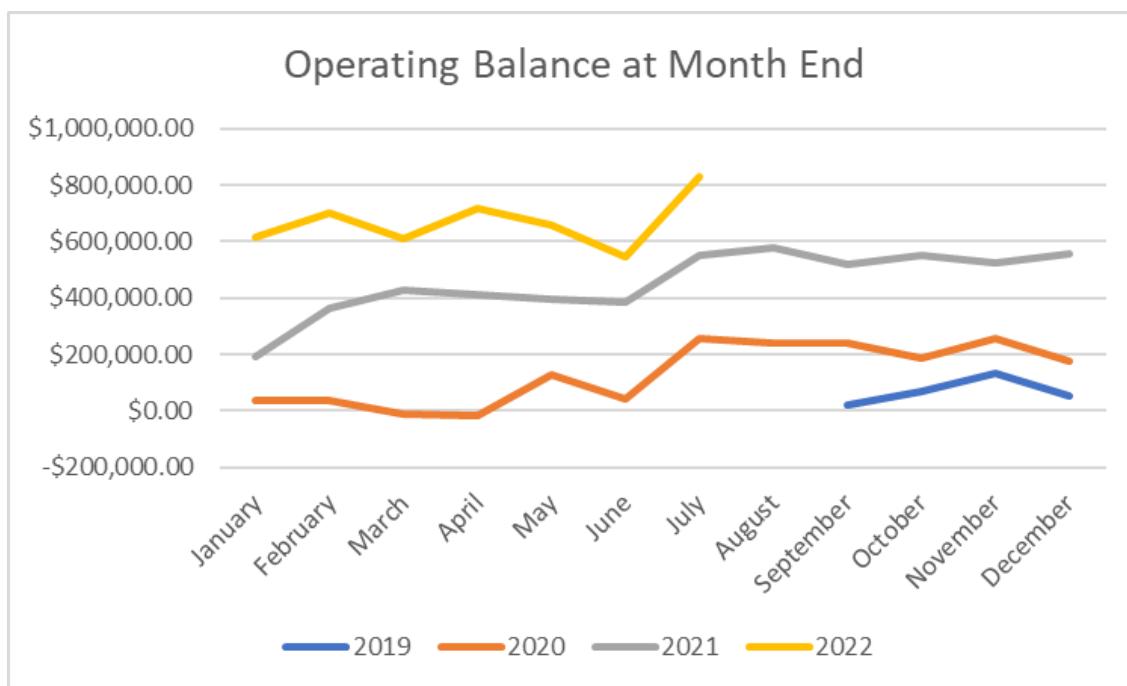
Mary Audia, Secretary

4. Financial Report	
a. Receive Financial Statements Sample Motion: <i>"I move to receive and file the financial statements for the audit."</i>	Attachments • Balance Sheet • Profit/Loss Statement • Cash Flow Statement
b. Approve Expenditures Sample Motion: <i>"I move to approve August expenditures for payment."</i>	• August Transactions

Notes:

Our operating balance increased from \$544,408 at the end of June to \$831,060 in July. July is historically one of highest revenue months for ECICOG due to the receipt of our annual county assessments.

We still have one remaining draw on our EDA CARES Act grants, these dollars will go to primarily to consultant payments as we wrap up our remaining projects.



EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Balance Sheet

As of July 31, 2022

Accrual Basis

	Jul 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1125 · CHECKING ACCOUNT	
1126 · OPERATING	831,060.03
1127 · PASS THRU	335,072.49
Total 1125 · CHECKING ACCOUNT	1,166,132.52
1225 · TRANSIT ACCOUNT	1,003,753.68
1235 · 380 EXPRESS BUS	93,310.80
1245 · HOUSING ACCOUNT	25,676.97
1262 · ECICOG RLF 2 ACCOUNT	345,480.17
1265 · ECICOG RLF ACCOUNT	765,356.52
1268 · EDA	105.78
1270 · CEDAR RAPIDS RLF TOTAL	68,585.17
1272 · MARION RLF ACCOUNT	51,479.07
1274 · MED QUARTER RLF	50.00
1276 · VANPOOL ACCOUNT TOTAL	
1277 · VANPOOL ACCOUNT	26,089.28
1278 · VANPOOL EXPANSION RESERVE	334,358.21
Total 1276 · VANPOOL ACCOUNT TOTAL	360,447.49
Total Checking/Savings	3,880,378.17
Accounts Receivable	
1500 · ACCOUNTS RECEIVABLE	307,438.67
Total Accounts Receivable	307,438.67
Other Current Assets	
1400 · PREPAID EXPENSES	12,894.03
Total Other Current Assets	12,894.03
Total Current Assets	4,200,710.87
Fixed Assets	
1610 · TRANSPORTATION EQUIP	6,557,243.70
1615 · A/D TRANSPORTATION EQUIP	(3,449,427.12)
1620 · FURNITURE & FIXTURES	72,716.88
1625 · A/D FURNITURE & FIXTURES	(31,788.63)
1630 · LEASEHOLD IMPROVEMENTS	43,847.15
1635 · A/D LEASEHOLD IMPROVEMENTS	(42,624.14)
Total Fixed Assets	3,149,967.84
Other Assets	
1680 · ECICOG RLF LOANS	
1683 · CREATIVE PRINTING PLUS	23,685.86
1749 · INTECONNECT INC. - 3	200,000.00
1754 · FASTEK INTERNATIONAL LTD	29,804.66
1758 · HAPPLES GOURMET FOODS, LLC	96,020.22
1795 · PRO AG SERVICES 3	452,788.06
1804 · ICONNECT	72,275.26
1812 · ACCENTZ, LLC dba LIONNE DESIGNS	6,687.49
1822 · REVOLUTION REALTY TEAM 2	15,583.30
1855 · ZERO ENERGY SYSTEMS	202,184.21
1865 · CELLULAR ENGINEERING TECH, INC.	1,812.89
1867 · CELLULAR ENGINEERING TECH INC 2	4,540.95
1870 · J & J SOLUTIONS INC	14,881.81
1872 · J & J SOLUTIONS INC-2	16,917.27
1874 · J & J SOLUTIONS INC-3	166,129.39
1880 · PRALL ADVT-DICKS TAP & SHAKE RM	9,412.14
1890 · BRICK ALLEY PUB & SPORTS BAR	16,361.38
1895 · RRT CUSTOM HOMES	10,861.67
1900 · IA SOUL FOOD CO dba SUGAPEACH	27,540.00

EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Balance Sheet

Accrual Basis

As of July 31, 2022

	Jul 31, 22
1924 · ALTERNATIVE SPORT ENT - HATCHET	14,685.71
1927 · BDC GROUP	232,613.72
1928 · JULIANNA GONDEK, E IA FAM COUNS	53,372.02
1929 · STRATAFOLIO, INC.	106,997.03
1930 · STRATAFOLIO, INC. - 2	120,000.00
1931 · ELEASE DAYCARE LLC	23,780.13
1933 · OLYMPIC SOUTH SIDE THEATRE	147,414.88
1935 · OLYMPIC SOUTH SIDE THEATRE 2	72,885.00
1937 · SPOTIX INC	133,333.40
1942 · ATLAS TRUCK BODIES	125,875.00
1944 · BOWERS CHIROPRACTIC	31,674.90
1946 · ZAPO NIXON LLC	25,000.00
1948 · MOBILE DEMAND - 6	500,000.00
1950 · KRAUS PLUMBING AND HEATING, LLC	116,000.00
1954 · 4D MOBILE - 2	250,000.00
Total 1680 · ECICOG RLF LOANS	3,321,118.35
1690 · PENSION RELATED DEF. OUTFLOWS	239,846.00
6000 · ECICOG RLF 2 LOANS	
6002 · BDC GROUP INC	75,250.00
6004 · MONDO'S UNION BREWERY	179,166.61
6006 · DELHICACY	132,000.00
6008 · MSD SALES, INC.	186,960.00
6010 · WATCHPOINT DATE INC	391,666.71
6012 · DELHICACY 2	100,000.04
6014 · SCHNOEBELEN INC	82,416.62
6016 · 4D MOBILE	195,833.29
6018 · MJ SPORTS dba BLUTRACK	495,833.33
6020 · IBLITZ BOXING & FITNESS LLC	24,583.30
6022 · O'S GRILL	81,000.00
6024 · SIMRANJEET/ HAVALI INDIAN CUIS	85,540.57
6026 · EASTERN IOWA HEALTH CENTER	500,000.00
6028 · FX UNLIMITED INC	500,000.00
6030 · STRATAFOLIO, INC.- 3	24,166.66
6031 · STRATAFOLIO, INC - 4	75,000.00
6032 · SERENITY SALON AND SPA LLC	47,100.00
6034 · AMELIA JANE LLC	41,000.00
6036 · NOURISH MED SPA LLC	200,000.00
6038 · RAINING ROSE, INC	200,000.00
6040 · BOXX SCAFFOLDING LLC	200,000.00
6042 · ECO PALLETS INC	100,000.00
Total 6000 · ECICOG RLF 2 LOANS	3,917,517.13
Total Other Assets	7,478,481.48
TOTAL ASSETS	14,829,160.19
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · ACCOUNTS PAYABLE	2,716.00
Total Accounts Payable	2,716.00
Other Current Liabilities	
2130 · LOAN PAYABLE	5,996.35
2300 · ACCRUED VACATION PAY	56,900.17
2350 · IPERS PAYABLE	14,195.87
2360 · FLEXIBLE BENEFITS	2,856.63
2460 · STATE UNEMPLOYMENT	2,813.93
2480 · UNEARNED REVENUE	999,791.77
Total Other Current Liabilities	1,082,554.72
Total Current Liabilities	1,085,270.72

EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Balance Sheet

As of July 31, 2022

Accrual Basis

	Jul 31, 22
Long Term Liabilities	
2485 · PENSION RELATED DEF INFLOWS	60,061.00
2490 · NET PENSION LIABILITY	825,182.00
Total Long Term Liabilities	885,243.00
Total Liabilities	1,970,513.72
Equity	
2500 · FUND BALANCE-UNRESERVED	4,088,522.05
2510 · FUND BALANCE-RESERVED	2,375,790.39
2600 · Retained Earnings	6,474,332.52
Net Income	(79,998.49)
Total Equity	12,858,646.47
TOTAL LIABILITIES & EQUITY	14,829,160.19

EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Profit & Loss

Accrual Basis

July 2022

		TOTAL	
	Jul 22	Jul 22	% YTD
Ordinary Income/Expense			
Income			
3100 · FEDERAL FUNDS	262,881.00	262,881.00	100.0%
3200 · STATE FUNDS	119,454.36	119,454.36	100.0%
3300 · LOCAL FUNDS	540,411.86	540,411.86	100.0%
3410 · RLF LATE FEES	500.00	500.00	100.0%
3900 · INTEREST INCOME	525.29	525.29	100.0%
3910 · INTEREST INCOME - ECICOG RLF	5,404.70	5,404.70	100.0%
3912 · INTEREST INCOME - ECICOG RLF2	4.59	4.59	100.0%
3915 · CR RLF-PRIN/INTEREST INCOME	1,381.24	1,381.24	100.0%
3916 · CR MICRO-PRIN/INT PAYMENTS	295.24	295.24	100.0%
3917 · MARION RLF PRINC/INT INCOME	1,145.01	1,145.01	100.0%
3918 · CRST MINI MICRO PRIN/INT PMTS	147.62	147.62	100.0%
3920 · CR FOUND 2-NONREV PRIN/INT INC	725.65	725.65	100.0%
3921 · CR FOUND-GREAT AMERICA PRIN/INT	295.24	295.24	100.0%
Total Income	933,171.80	933,171.80	100.0%
Gross Profit	933,171.80	933,171.80	100.0%
Expense			
4100 · ADVERTISING	700.78	700.78	100.0%
4140 · CONTRACTED SERVICES	0.00	0.00	0.0%
4150 · CONTRACTED SERVICES-IT	656.00	656.00	100.0%
4170 · DEPRECIATION	43,686.17	43,686.17	100.0%
4180 · DUES & SUBSCRIPTIONS	1,329.00	1,329.00	100.0%
4200 · EDUCATION & TRAINING	0.00	0.00	0.0%
4220 · FREIGHT & POSTAGE	2.32	2.32	100.0%
4240 · FUEL TAX	0.00	0.00	0.0%
4260 · INSURANCE-GENERAL	1,520.07	1,520.07	100.0%
4280 · INS-HEALTH & DENTAL	12,968.79	12,968.79	100.0%
4290 · HRA EXPENSES	53.79	53.79	100.0%
4300 · IPERS	8,519.35	8,519.35	100.0%
4340 · LEGAL & ACCOUNTING	764.88	764.88	100.0%
4360 · OFFICE EXPENSE	451.62	451.62	100.0%
4370 · SOFTWARE EXPENSE	286.41	286.41	100.0%
4400 · PAYROLL	90,247.12	90,247.12	100.0%
4420 · PAYROLL TAXES	7,131.28	7,131.28	100.0%
4460 · PRINTING & COPYING	258.17	258.17	100.0%
4480 · PASS-THRU	837,605.02	837,605.02	100.0%
4490 · EQUIPMENT PURCHASE	0.00	0.00	0.0%
4510 · RENT	4,057.00	4,057.00	100.0%
4515 · ECICOG RLF 2 EXPENSE	150.31	150.31	100.0%
4540 · TELEPHONE/UTILITIES	1,118.05	1,118.05	100.0%
4560 · REPAIRS & MAINTENANCE	300.00	300.00	100.0%
4600 · TRAVEL	1,364.16	1,364.16	100.0%
4610 · TRAVEL-PD	0.00	0.00	0.0%
4990 · ADMIN ALLOCATION	0.00	0.00	0.0%
Total Expense	1,013,170.29	1,013,170.29	100.0%
Net Ordinary Income	(79,998.49)	(79,998.49)	100.0%
Net Income	(79,998.49)	(79,998.49)	100.0%

EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Profit & Loss Budget vs. Actual

Accrual Basis

July 2022 through June 2023

	TOTAL			
	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
3100 · FEDERAL FUNDS	254,021.74	4,205,382.00	(3,951,360.26)	6.0%
3200 · STATE FUNDS	119,454.36	802,620.00	(683,165.64)	14.9%
3300 · LOCAL FUNDS	552,411.86	1,207,398.00	(654,986.14)	45.8%
3410 · RLF LATE FEES	500.00	0.00	500.00	100.0%
3900 · INTEREST INCOME	525.29	1,800.00	(1,274.71)	29.2%
3910 · INTEREST INCOME - ECICOG RLF	5,404.70	62,341.00	(56,936.30)	8.7%
3912 · INTEREST INCOME - ECICOG RLF2	4.59	0.00	4.59	100.0%
3915 · CR RLF-PRIN/INTEREST INCOME	1,381.24	0.00	1,381.24	100.0%
3916 · CR MICRO-PRIN/INT PAYMENTS	295.24	0.00	295.24	100.0%
3917 · MARION RLF PRIN/INT INCOME	1,145.01	0.00	1,145.01	100.0%
3918 · CRST MINI MICRO PRIN/INT PMTS	2,147.62	0.00	2,147.62	100.0%
3920 · CR FOUND 2-NONREV PRIN/INT INC	725.65	0.00	725.65	100.0%
3921 · CR FOUND-GREAT AMERICA PRIN/INT	295.24	0.00	295.24	100.0%
Total Income	938,312.54	6,279,541.00	(5,341,228.46)	14.9%
Gross Profit	938,312.54	6,279,541.00	(5,341,228.46)	14.9%
Expense				
4100 · ADVERTISING	700.78	2,000.00	(1,299.22)	35.0%
4140 · CONTRACTED SERVICES	0.00	3,120.00	(3,120.00)	0.0%
4147 · CONTRACTED SERVICES - ENVIRO	0.00	3,000.00	(3,000.00)	0.0%
4150 · CONTRACTED SERVICES-IT	656.00	10,000.00	(9,344.00)	6.6%
4152 · CONTRACTED SERVICES-TRANS	0.00	75,000.00	(75,000.00)	0.0%
4170 · DEPRECIATION	43,686.17	524,234.00	(480,547.83)	8.3%
4180 · DUES & SUBSCRIPTIONS	1,329.00	15,800.00	(14,471.00)	8.4%
4200 · EDUCATION & TRAINING	0.00	12,350.00	(12,350.00)	0.0%
4220 · FREIGHT & POSTAGE	2.32	2,000.00	(1,997.68)	0.1%
4225 · SUMMER LIBRARY READING PROGRAM	0.00	3,700.00	(3,700.00)	0.0%
4260 · INSURANCE-GENERAL	1,520.07	18,200.00	(16,679.93)	8.4%
4280 · INS-HEALTH & DENTAL	12,555.30	158,817.10	(146,261.80)	7.9%
4290 · HRA EXPENSES	53.79	0.00	53.79	100.0%
4300 · IPERS	8,519.35	106,606.91	(98,087.56)	8.0%
4340 · LEGAL & ACCOUNTING	764.88	24,000.00	(23,235.12)	3.2%
4360 · OFFICE EXPENSE	647.22	5,500.00	(4,852.78)	11.8%
4370 · SOFTWARE EXPENSE	286.41	9,500.00	(9,213.59)	3.0%
4400 · PAYROLL	135,370.68	1,174,482.96	(1,039,112.28)	11.5%
4420 · PAYROLL TAXES	10,603.42	104,461.22	(93,857.80)	10.2%
4460 · PRINTING & COPYING	258.17	7,000.00	(6,741.83)	3.7%
4480 · PASS-THRU	827,605.02	4,376,022.00	(3,548,416.98)	18.9%
4490 · EQUIPMENT PURCHASE	0.00	3,000.00	(3,000.00)	0.0%
4510 · RENT	8,114.00	48,500.00	(40,386.00)	16.7%
4515 · ECICOG RLF 2 EXPENSE	150.31	0.00	150.31	100.0%
4540 · TELEPHONE/UTILITIES	1,118.05	12,000.00	(10,881.95)	9.3%
4560 · REPAIRS & MAINTENANCE	300.00	2,000.00	(1,700.00)	15.0%
4600 · TRAVEL	1,364.16	27,550.00	(26,185.84)	5.0%
4610 · TRAVEL-PD	0.00	19,000.00	(19,000.00)	0.0%
4990 · ADMIN ALLOCATION	0.00	0.00	0.00	0.0%
Total Expense	1,055,605.10	6,747,844.19	(5,692,239.09)	15.6%
Net Ordinary Income	(117,292.56)	(468,303.19)	351,010.63	25.0%
Net Income	(117,292.56)	(468,303.19)	351,010.63	25.0%

EAST CENTRAL IOWA COUNCIL OF GOVERNMENTS

Cash Flow Statement July 1- July 31, 2022

Type	Date	Num	Name	Description	Amount	Balance
1126 - OPERATING					Beginning Balance 7/1/2022	\$544,408.24
Revenue						
Deposit	07/05/2022		IDOT	380 EXPRESS MARKETING	9,000.00	
Deposit	07/08/2022		CITY OF BRIGHTON	HOUSING REHAB	2,775.00	
Deposit	07/08/2022		CITY OF BRIGHTON	WASTEWATER	65.00	
Deposit	07/08/2022		BOXK SCAFFOLDING	RLF LOAN CLOSING FEE	4,000.00	
Deposit	07/08/2022		4D MOBILE	RLF LOAN CLOSING FEE	5,000.00	
Deposit	07/08/2022		MOBILE DEMAND	RLF LOAN CLOSING FEE	10,000.00	
Deposit	07/08/2022		KRAUS PLUMBING	RLF LOAN CLOSING FEE	2,320.00	
Transfer	07/11/2022		EDA	RLF 2 ADMINISTRATION	58,276.60	
Deposit	07/12/2022		IDOT	FELLOWSHIP	2,030.00	
Deposit	07/14/2022		CITY OF BLAIRSTOWN	WASTEWATER	1,397.50	
Deposit	07/14/2022		BENTON COUNTY	WATERSHED ADMINISTRATION	3,022.50	
Deposit	07/14/2022		TAMA COUNTY	FY23 SOLID WASTE ASSESSMENT	19,122.00	
Deposit	07/14/2022		IOWA COUNTY REIC	FY23 SOLID WASTE ASSESSMENT	21,294.00	
Deposit	07/14/2022		STRATAFOLIO	RLF LOAN CLOSING FEE	1,500.00	
Deposit	07/14/2022		ECO PALLETS	RLF LOAN CLOSING FEE	2,000.00	
Deposit	07/21/2022		LINN COUNTY	FY23 GENERAL/NON-METRO ASSESSMENT	119,167.00	
Deposit	07/22/2022		HOUSING FUND FOR LINN COUNTY	PROFESSIONAL STAFFING	6,218.00	
Deposit	07/22/2022		HOUSING FUND FOR LINN COUNTY	PATCH PROGRAM	6,950.00	
Deposit	07/22/2022		EAST CENTRAL IOWA HOUSING TRUST FUND	PROFESSIONAL STAFFING	2,166.00	
Deposit	07/22/2022		EAST CENTRAL IOWA HOUSING TRUST FUND	FHLB	3,052.20	
Deposit	07/22/2022		CITY OF SHELLSBURG	INSPECTION SERVICES	108.00	
Deposit	07/22/2022		CITY OF AINSWORTH	COBG CVN	1,012.50	
Deposit	07/22/2022		CITY OF CENTRAL CITY	HOUSING REHAB	1,200.00	
Deposit	07/22/2022		CITY OF CENTRAL CITY	CITY NUISANCES	917.92	
Deposit	07/22/2022		CITY OF ANAMOSA	DOWNTOWN REVITALIZATION	2,000.00	
Deposit	07/22/2022		WASTE TRANSFER STATION	FY23 SOLID WASTE ASSESSMENT	7,000.00	
Deposit	07/22/2022		MPO JOHNSON COUNTY	FY23 GENERAL/NON-METRO ASSESSMENT-PAYMENT 1	20,849.75	
Deposit	07/22/2022		IOWA COUNTY	FY23 GENERAL/NON-METRO ASSESSMENT	11,210.00	
Deposit	07/22/2022		JONES COUNTY	FY23 GENERAL/NON-METRO ASSESSMENT	13,891.00	
Deposit	07/22/2022		JONES COUNTY	FY23 SOLID WASTE ASSESSMENT	18,311.00	
Deposit	07/25/2022		IDOT	380 EXPRESS MARKETING	3,600.00	
Deposit	07/28/2022		HOUSING TRUST FUND OF JOHNSON COUNTY	FHLB	1,390.50	
Deposit	07/28/2022		CITY OF SPRINGVILLE	CITY NUISANCES	900.00	
Deposit	07/28/2022		CITY OF BRIGHTON	WASTEWATER	1,072.50	
Deposit	07/28/2022		CITY OF BRIGHTON	HOUSING REHAB	1,275.00	
Deposit	07/28/2022		CITY OF ANAMOSA	HOUSING REHAB	600.00	
Deposit	07/28/2022		CITY OF NORTH LIBERTY	HOUSING REHAB	525.00	
Deposit	07/28/2022		WASHINGTON COUNTY	FY23 GENERAL/NON-METRO ASSESSMENT	15,181.00	
Deposit	07/28/2022		WASHINGTON COUNTY	HOMEBUYER ASSISTANCE GRANT	600.00	
Deposit	07/28/2022		IOWA CITY LANDFILL	FY23 SOLID WASTE ASSESSMENT	7,500.00	
Deposit	07/28/2022		BENTON COUNTY LANDFILL	FY23 SOLID WASTE ASSESSMENT	19,065.00	
Deposit	07/28/2022		CR/LC SOLID WASTE AGENCY	FY23 SOLID WASTE ASSESSMENT	7,500.00	
Deposit	07/31/2022		CEDAR RAPIDS BANK AND TRUST	INTEREST INCOME	249.84	
					Total Revenue for July	\$ 415,314.81
Expenses						
Liability Check	07/05/2022	EFTPS	IPERS	MONTHLY IPERS	(13,172.95)	
Liability Check	07/05/2022	AUTO	WAGEWORKS	FLEXIBLE BENEFITS PLAN	(543.03)	
Liability Check	07/11/2022	AUTO	WAGEWORKS	FLEXIBLE BENEFITS PLAN	(228.33)	
Paycheck	07/14/2022	ODEP	ALICIA P PRESTO	PAYROLL	(1,827.03)	
Paycheck	07/15/2022	ODEP	BROCK A GRENIS	PAYROLL	(2,188.64)	
Paycheck	07/15/2022	ODEP	HARRISON L FREUND	PAYROLL	(1,516.77)	
Paycheck	07/15/2022	ODEP	JENNIFER A RYAN FENCL	PAYROLL	(2,959.54)	
Paycheck	07/15/2022	ODEP	JOSEPH P BAUER	PAYROLL	(1,437.48)	
Paycheck	07/15/2022	ODEP	KAREN M KURT	PAYROLL	(3,729.97)	
Paycheck	07/15/2022	ODEP	MARK A CULVER	PAYROLL	(2,023.46)	
Paycheck	07/15/2022	ODEP	MARY T RUMP	PAYROLL	(3,011.85)	
Paycheck	07/15/2022	ODEP	NICOLE E BEUC	PAYROLL	(1,582.94)	
Paycheck	07/15/2022	ODEP	ROBYN L JACOBSON	PAYROLL	(2,270.17)	
Paycheck	07/15/2022	ODEP	THOMAS LH GRUIS	PAYROLL	(1,741.97)	
Paycheck	07/15/2022	ODEP	GINA K PETERS	PAYROLL	(2,226.06)	
Paycheck	07/15/2022	ODEP	PAULA J MITCHELL	PAYROLL	(1,896.13)	
Paycheck	07/15/2022	ODEP	TRACEY L ACHENBACH	PAYROLL	(2,750.71)	
Liability Check	07/15/2022	29886	COLLECTION SERVICES CENTER	CHILD SUPPORT PAYMENT	(37.50)	
Liability Check	07/15/2022	EFTPS	EFTPS	FEDERAL TAX DEPOSIT	(11,353.84)	
Bill Pmt -Check	07/18/2022	AUTO	ALLIANT ENERGY	UTILITY PAYMENT	(466.15)	
Liability Check	07/18/2022	AUTO	WAGEWORKS	FLEXIBLE BENEFITS PLAN	(33.00)	
Liability Check	07/25/2022	AUTO	WAGEWORKS	FLEXIBLE BENEFITS PLAN	(271.83)	
Bill Pmt -Check	07/28/2022	29887	ACCESS SYSTEMS	COPIER EXPENSE	(139.85)	
Bill Pmt -Check	07/28/2022	29888	ALICIA PRESTO	TRAVEL CLAIM	(63.75)	
Bill Pmt -Check	07/28/2022	29889	ALLEGRA PRINT & IMAGING	PRINTING EXPENSE	(118.32)	
Bill Pmt -Check	07/28/2022	29890	AMERICAN PLANNING ASSOCIATION	MEMBERSHIP DUES	(380.00)	
Bill Pmt -Check	07/28/2022	29891	BRADLEY & RILEY	LEGAL EXPENSE	(214.88)	
Bill Pmt -Check	07/28/2022	29892	BROCK GRENIS	TRAVEL CLAIM	(105.70)	
Bill Pmt -Check	07/28/2022	29893	CABINET STUDIO INC	OFFICE EXPENSE	(53.50)	
Bill Pmt -Check	07/28/2022	29894	CENTRAL PARK PARTNERS, LLC	RENT EXPENSE	(4,057.00)	
Bill Pmt -Check	07/28/2022	29895	CORRIDOR CAREERS.COM	ADVERTISING	(678.00)	
Bill Pmt -Check	07/28/2022	29896	DELTA DENTAL	INSURANCE PREMIUMS	(92.20)	
Bill Pmt -Check	07/28/2022	29897	ENCOMPASS	IT EXPENSE	(656.00)	
Bill Pmt -Check	07/28/2022	29898	GAZETTE COMMUNICATIONS	ADVERTISING	(22.78)	
Bill Pmt -Check	07/28/2022	29899	HARRISON FREUND	TRAVEL CLAIM	(62.54)	
Bill Pmt -Check	07/28/2022	29900	IMON COMMUNICATIONS, LLC	INTERNET EXPENSE	(149.99)	
Bill Pmt -Check	07/28/2022	29901	IOWA LEAGUE OF CITIES	MEMBERSHIP DUES	(400.00)	
Bill Pmt -Check	07/28/2022	29902	IOWA RECYCLING ASSOCIATION	MEMBERSHIP DUES	(175.00)	
Bill Pmt -Check	07/28/2022	29903	JENNIFER RYAN FENCL	TRAVEL CLAIM	(136.63)	
Bill Pmt -Check	07/28/2022	29904	MARK CULVER	TRAVEL CLAIM	(864.22)	
Bill Pmt -Check	07/28/2022	29905	MARY RUMP	TRAVEL CLAIM	(56.16)	
Bill Pmt -Check	07/28/2022	29906	MIDAMERICAN ENERGY	UTILITY PAYMENT	(12.83)	
Bill Pmt -Check	07/28/2022	29907	ROBYN JACOBSON	TRAVEL CLAIM	(123.13)	
Bill Pmt -Check	07/28/2022	29908	SOLBERG'S	OFFICE EXPENSE	(25.50)	

Type	Date	Num	Name	Description	Amount	Balance
Bill Pmt -Check	07/28/2022	29909	SUN LIFE FINANCIAL	INSURANCE PREMIUMS	(324.99)	
Bill Pmt -Check	07/28/2022	29910	SWANA	MEMBERSHIP DUES	(290.00)	
Bill Pmt -Check	07/28/2022	29911	TERRY, LOCKRIDGE & DUNN INC.	ACCOUNTING FEE	(450.00)	
Bill Pmt -Check	07/28/2022	29912	THE HARTFORD	INSURANCE PREMIUMS	(239.18)	
Bill Pmt -Check	07/28/2022	29913	TOM GRUIS	TRAVEL CLAIM	(77.76)	
Bill Pmt -Check	07/28/2022	29914	TYPE A CLEANING	OFFICE CLEANING	(300.00)	
Bill Pmt -Check	07/28/2022	29915	WELLMARK	INSURANCE PREMIUMS	(13,326.76)	
Bill Pmt -Check	07/28/2022	29916	CEDAR RAPIDS BANK & TRUST	CREDIT CARD PAYMENT	(1,299.09)	
Paycheck	07/29/2022	D DEPOSIT	BROCK A GRENIS	PAYROLL	(2,188.63)	
Paycheck	07/29/2022	D DEPOSIT	GINA K PETERS	PAYROLL	(2,226.07)	
Paycheck	07/29/2022	D DEPOSIT	KAREN M KURT	PAYROLL	(3,729.98)	
Paycheck	07/29/2022	D DEPOSIT	MARY T RUMP	PAYROLL	(3,011.87)	
Paycheck	07/29/2022	D DEPOSIT	NICOLE E BEUC	PAYROLL	(1,582.95)	
Paycheck	07/29/2022	D DEPOSIT	PAULA J MITCHELL	PAYROLL	(1,896.13)	
Paycheck	07/29/2022	D DEPOSIT	ROBYN L JACOBSON	PAYROLL	(2,270.16)	
Paycheck	07/29/2022	D DEPOSIT	THOMAS LH GRUIS	PAYROLL	(1,741.96)	
Paycheck	07/29/2022	D DEPOSIT	TRACEY L ACHENBACH	PAYROLL	(2,750.71)	
Paycheck	07/29/2022	D DEPOSIT	ALICIA P PRESTO	PAYROLL	(1,827.04)	
Paycheck	07/29/2022	D DEPOSIT	HARRISON L FREUND	PAYROLL	(1,516.79)	
Paycheck	07/29/2022	D DEPOSIT	JENNIFER A RYAN FENCL	PAYROLL	(2,959.56)	
Paycheck	07/29/2022	D DEPOSIT	JOSEPH P BAUER	PAYROLL	(1,437.48)	
Paycheck	07/29/2022	D DEPOSIT	MARK A CULVER	PAYROLL	(2,023.46)	
Liability Check	07/29/2022	29927	COLLECTION SERVICES CENTER	CHILD SUPPORT PAYMENT	(37.50)	
Liability Check	07/29/2022	EFTPS	EFTPS	FEDERAL TAX DEPOSIT	(11,353.70)	
Liability Check	07/29/2022	AUTO	TREASURER, STATE OF IOWA	IOWA WITHHOLDING	(3,884.00)	
Check	07/31/2022		CEDAR RAPIDS BANK & TRUST	SERVICE CHARGE	(9.92)	
Total Operating Expense for July					\$ (128,663.02)	\$ (128,663.02)
Remaining Operating Balance 7/31/2022						\$831,060.03

1127 - PASS THRU	Beginning Balance 7/1/2022	\$ 687,172.37
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Revenue						
Deposit	07/05/2022		IDOT	380 EXPRESS REIMBURSEMENT	100,884.00	
Deposit	07/12/2022		IDOT	FELLOWSHIP	2,032.00	
Deposit	07/14/2022		LINN COUNTY SWCD	FY23 INDIAN CREEK WATERSHED FUNDS	240.05	
Deposit	07/14/2022		BLACK HAWK SWCD	FY23 MIDDLE CEDAR WATERSHED FUNDS	500.00	
Deposit	07/14/2022		GRUNDY COUNTY	FY23 MIDDLE CEDAR WATERSHED FUNDS	500.00	
Deposit	07/14/2022		IDOT	STATE TRANSIT ASSISTANCE	56,467.73	
Deposit	07/14/2022		LINN COUNTY	FY23 INDIAN CREEK WATERSHED FUNDS	15,030.37	
Deposit	07/18/2022		IDOT	REIMBURSEMENT FOR BUS #409	46,750.00	
Deposit	07/25/2022		IDOT	380 EXPRESS	103,553.00	
Transfer	07/27/2022		FROM VANPOOL RESERVE ACCOUNT	JUNE COMMUTE WITH ENTERPRISE	6,113.33	
Transfer	07/27/2022		FROM 380 EXPRESS ACCOUNT	JUNE 380 EXPRESS FARES	13,929.83	
Transfer	07/27/2022		FROM TRANSIT ACCOUNT	FTA 5311 PAYMENT TO PROVIDERS	237,118.82	
Transfer	07/27/2022		FROM TRANSIT ACCOUNT	FTA 5310 PAYMENT TO PROVIDERS	204,058.42	
Deposit	07/28/2022		IDOT	STATE TRANSIT ASSISTANCE	58,253.36	
Total Pass Thru Revenue for July					\$ 845,430.91	\$ 845,430.91

Expenses						
Bill Pmt -Check	07/01/2022	ACH	HOGGLUND BUS CO. INC.	2 TRANSIT VEHICLES	(141,895.00)	
Transfer	07/11/2022		TO TRANSIT ACCOUNT	REIMBURSEMENT FROM IDOT FOR MAY 380 EXPRESS	(100,760.54)	
Bill Pmt -Check	07/12/2022	29884	CHARITON VALLEY P&D COG	STATEWIDE HAZARD MITIGATION PLAN	(9,000.00)	
Bill Pmt -Check	07/12/2022	29885	SOUTHERN IA COUNCIL OF GOVERNMENTS	STATEWIDE HAZAROF MITIGATION PLAN	(5,062.50)	
Transfer	07/14/2022		TO TRANSIT ACCOUNT	STATE TRANSIT ASSISTANCE	(56,467.73)	
Transfer	07/18/2022		TO TRANSIT ACCOUNT	REIMBURSE FOR BUS #409 ACH TO HOGGLUND BUS ON 7/1/2022	(46,750.00)	
Bill Pmt -Check	07/28/2022	29917	BENTON COUNTY TRANSPORTATION	FEDERAL TRANSIT ASSISTANCE PAYMENTS	(69,761.00)	
Bill Pmt -Check	07/28/2022	29918	COMMUTE WITH ENTERPRISE	VANPOOL EXPENSE	(6,113.33)	
Bill Pmt -Check	07/28/2022	29919	IA COUNTY TRANSPORTATION	FEDERAL TRANSIT ASSISTANCE PAYMENTS	(55,795.00)	
Bill Pmt -Check	07/28/2022	29920	JOHNSON CO SEATS	FELLOWSHIP/FEDERAL TRANSIT ASSISTANCE PAYMENTS	(140,372.74)	
Bill Pmt -Check	07/28/2022	29921	JONES CO JETS	STATE AND FEDERAL ASSISTANCE PAYMENTS	(80,327.19)	
Bill Pmt -Check	07/28/2022	29922	LINN COUNTY FINANCE	WATERSHED EXPENSE	(8,478.99)	
Bill Pmt -Check	07/28/2022	29923	LINN COUNTY LIFTS	STATE AND FEDERAL ASSISTANCE PAYMENTS	(170,854.98)	
Bill Pmt -Check	07/28/2022	29924	UNITED STATES GEOLOGICAL SURVEY	WATERSHED EXPENSE	(3,600.00)	
Bill Pmt -Check	07/28/2022	29925	WASHINGTON COUNTY MINIBUS	PTIG PAYMENT/FEDERAL TRANSIT ASSISTANCE	(184,859.00)	
Bill Pmt -Check	07/28/2022	29926	WINDSTAR LINES	380 EXPRESS EXPENSE	(117,482.83)	
Total Pass Thru Expense for July					\$ (1,197,530.79)	\$ (1,197,530.79)
Remaining Pass Thru Balance 7/31/2022						\$ 335,072.49

5. Action Items	
a. Approve Envision East Central Iowa	
Staff Lead: Karen Kurt	Attachments:
Sample Motion: "I move to approve Envision East Central Iowa reports for submission to the EDA as our Comprehensive Economic Development Strategy."	

Description:

Envision East Central Iowa is the 5-year Comprehensive Economic Development Strategy (CEDS) required by the EDA of all Economic Development Districts. David Beurle of Future IQ gave an overview of the year-long project at the June meeting. The full reports, as well as an overview of the process, can be found on the new Envision East Central Iowa website: [ENVISION East Central Iowa: – Comprehensive Economic Development Strategy \(envision-eastcentraliowa.org\)](http://envision-eastcentraliowa.org) No public comments have been received on the drafts.

Thanks you to board members Derek Lumsden, Mary Audia, Bob Yoder, Jon Zirkelbach, Tracy Seeman and Brent Oleson (alternate) for serving on the Strategy Committee!

5. Action Items	
b. Approve 28E Agreement Revisions and Resolution	
Staff Lead: Karen Kurt	Attachments: Current and Proposed 28E Agreements
Sample Motion: "I move to approve the 28E Agreement Revisions and Resolution."	

Description:

The 28E Agreement between six counties which formed ECICOG also serves as our organization's bylaws. The Agreement was last reviewed and modified in 1991. Board members Derek Lumsden, Darrin Gage and Kathleen Van Steenhuyse volunteered to serve on a committee with the Executive Director to review the Agreement for potential changes.

A copy of their proposed changes, as well as a copy of the current 28E Agreement, are attached. The changes are generally intended to reflect current board practices, rather than proposing significant alterations.

Modifications include, but are not limited to:

- Adding sections of the Iowa Code with respect to the purpose of the organization and clarifying ECICOG's ability to acquire and own property,
- Clarifying that "elected official" with respect to membership only applies to county and city government and allowing staff who report to an elected official to serve as citizen representatives,
- Encouraging counties to consider diversity when making appointments,
- Allowing for emergency meetings and virtual meeting attendance,
- Outlining the nominating committee process,
- Increasing the size of the Executive Committee to six people so that all counties and the chair of the Transit Committee are included,
- Clarifying succession procedures should the Chair resign,
- Modifying the definition of quorum to be a majority of the currently filled seats,
- Adding sections of the Iowa Code with respect to council duties,
- Clarifying that the Executive Director is responsible for hiring and removing staff, and
- Clarifying that ECICOG may, at times, perform work outside of the region.

Per the existing 28E Agreement, the proposed changes were distributed to the Board in June for potential adoption at the August meeting. The proposed 28E Agreement needs to be approved by 2/3 of the members of the Board.

ARTICLES OF AGREEMENT

SECTION 1

NAME

The organization formed by this Agreement pursuant to Chapter 28E of the Iowa Code shall be called the East Central Iowa Council of Governments. (4)

SECTION 2

PURPOSES

- A. To serve as a forum for identifying, discussing, and studying regional challenges and opportunities.
- B. To serve as a vehicle for the collecting and exchanging of information of regional interest.
- C. To propose and foster local, state, and federal legislation that addresses itself to regional problems and concerns.
- D. To provide review of federal, state, and local programs or regional importance, as requested, or required.

SECTION 3

MEMBERSHIP

- A. Membership in the Council is open either to the Regional Planning Commissions or the Board of Supervisors of the six counties of Benton, Iowa, Johnson, Jones, Linn, and Washington. If neither the appropriate Commission nor Board elect to become a member of the Council for their respective county, then each individual unit of general purpose local government within such county may become a member. (1, 6)
- B. A county Regional Planning Commission can become a member of the Council by execution of a Resolution of Participation. If the County has no Regional Planning Commission, then the County can become a member by Resolution executed by the County's Board of Supervisors.
- C. Each member agency is entitled to three appointed representatives on the Council, except Linn County is entitled to five appointed representatives, and Johnson County is entitled to four representatives. These representatives shall be the governing body of the Council. (5)
- D. The appointed representatives shall be named by and from the County Regional Planning Commission if the member county has such a commission. If the member county does not have a Regional Planning Commission, of the regional planning commission desires (6), the appointed representatives shall be named by the County Board of Supervisors.

Alternate representatives from each member county may be similarly named on a temporary or permanent basis, as a member government shall determine. An alternate representative shall be recognized by the Chairperson by name from the List of Alternates and by the name of the absent member the alternate is representing. After being recognized, the alternate will be permitted to vote on behalf of the absent representative. (2, 5)

- E. The representatives from each member agency shall include at least two-thirds (5) elected officials or persons directly responsible to elected officials and one citizen representative who is neither an elected official nor directly responsible to elected officials.

Alternate representatives shall also be named and recognized by the two-thirds elected official, one-third citizen formula. (2)

- F. The first representatives shall be appointed to the Council for terms of one, two, and three years. All subsequent appointments shall be for a term of three (3) years. If a vacancy should occur on the Council, such vacancy shall be filled for the unexpired term by the member agency which appointed such representative in the first instance. An appointed representative shall continue to serve until he or she has been reappointed or a successor has been designated and qualified.
- G. The Council shall hold at least four regular meetings in each calendar year in January, April, September, and November. Special meetings may be called by the Chairperson (6) or by a majority of the executive committee. The secretary of the Council shall mail or deliver written notice of each regular or special meeting to each representative on the Council at least five days prior to the meeting.

SECTION 4

ORGANIZATION

- A. The Council shall organize an Executive Committee. The Executive Committee shall be comprised of the Chairperson, Vice-Chairperson, Secretary, Chair of the Personnel Committee, and the Chair of the Budget Committee. The Chairperson of the Executive Committee shall be the Chairperson of the Council.
- B. The Chairperson, Vice-Chairperson, and Secretary of the Council shall be elected by the Council at its regular January meeting each year. Each shall hold office until the regular January meeting following his/her election, or until his/her successor is elected and qualified. The Chairperson, Vice-Chairperson, and Secretary shall be from different Counties. The Chairperson may not hold office for more than two consecutive terms. (6)
- C. The Council shall organize two standing committees. The standing committees shall be the Council's Budget and Personnel Committees. Each standing committee shall be elected by the Council at its regular January meeting each year. (6)

- D. The Council may appoint special committees to study and report to the Council on any item included under the duties of the Council.
- E. The Chairperson shall preside over meetings, except that in the absence of the Chairperson the following line of succession shall be used: Vice-Chairperson, Chairperson's Alternate, and Vice-Chairperson's Alternate. In the absence of all those in the line of succession, a temporary Chairperson will be elected at-large from those members and alternates which are present. (3)
- F. Procedure in all meetings of the Council shall be governed by the latest edition of Robert's Rules of Order, except where such rules are in conflict with the Council's Articles of Agreement. (6)

SECTION 5

DUTIES OF THE COUNCIL

- A. The Council shall have the duty to review and comment on federal, state, and local programs of regional importance as requested or required.
- B. The Council may serve as a depository for plans made by a member agency or local governments.
- C. The Council may upon the request of a member agency assist that agency or the governing bodies and other public authorities or agencies within the agency's area in carrying out an regional plan or plans, and assist any planning commission, board or agency of the cities and counties in the preparation or effectuation of local plans.
- D. The Council may employ such employees and staff as it may deem necessary for its work within the amount duly appropriated, or otherwise received.
- E. The Council, in the performance of its duties, may cooperate with, contract with, and accept and expend funds from federal, state, or local agencies, public or semi-private agencies, or private individuals or corporations, and may carry out such cooperative undertakings and contracts.

SECTION 6

FINANCIAL PROVISIONS

The Cost of maintaining the Council, (5) so it can carry out the duties and functions assigned, shall be borne as agreed by the member agencies.

The Annual Budget of the Council shall be adopted by an affirmative vote of at least two-thirds of those representatives present at the time of adoption. (5)

SECTION 7

WITHDRAWAL

- A. A member agency may withdraw from the Council (5) by adopting a resolution to do so and delivering a certified copy thereof to the secretary of the Council. Such withdrawal shall be effective upon delivery, but shall not relieve the withdrawing member of its current obligations to contribute its share of the agreed cost for the calendar year in which the withdrawal occurs.
- B. This agreement shall continue until only one member agency to the agreement shall remain unless terminated sooner by agreement of all member agencies. Upon termination of this agreement the Council's assets and liabilities shall be assigned to another governmental unit or agency qualified to assume the assets and liabilities of the Council, or all assets shall be sold with the proceeds dispersed to the member agencies on a per capita basis. (6)
- C. In the event of termination of this agreement by all member agencies, liabilities of the Council shall be covered by the selling of the Council's assets. If liabilities exceed revenues the remaining cost of liabilities will be paid for by each member agency on a per capita basis.

SECTION 8

AMENDMENT

The Articles of Agreement may be amended by Resolution adopted by at least two thirds of the total representatives on the Council at any regular meeting. Notice of the proposed amendment must be given to all representatives on the Council at least thirty days before the meeting at which the amendment is to be considered.

SECTION 9

TIME OF TAKING EFFECT

The Articles of Agreement shall take effect on July 1, 1973 provided that prior thereto, Resolutions of Participation shall have been duly executed by two or more counties.

Dated June 20, 1973

Amendment 1 dated March 28, 1974
Amendment 2 dated November 21, 1974
Amendment 3 dated September 25, 1975
Amendment 4 dated December 29, 1977
Amendment 5 dated June 26, 1980
Amendment 6 dated September 26, 1991

EXHIBIT "A"

CHANGES MADE TO THE ARTICLES OF AGREEMENT

THE 6TH AMENDMENT TO SAID ARTICLES SEPTEMBER 26, 1991

Section 3.A – Change “seven” to “six”, omit “Cedar County”.

Section 3.D – Add “or the regional planning commission desires”.

Section 3.G – Change “chairman” to “chairperson”.

Section 4.A – Change “may” to “shall”, substitute the following language “The Executive Committee shall be.....Chairperson of the Council.”

Section 4.B – Change “Chairman, Vice-Chairman” to “Chairperson, Vice-Chairperson”, include “Secretary”, change “his” to “his/her”.

Section 4.C – Substitute the following language “The Council shall organize....January meeting each year”.

Section 4.F – Add paragraph F, “Procedure in all meetings....the Council's Articles of Agreement.”

Section 7.B – Add paragraph B, “This agreement shall constitute.....a per capita basis.”

Section 7.C – Add paragraph C, “In the event of....a per capita basis.”

**ARTICLES OF AGREEMENT
OF
THE EAST CENTRAL IOWA COUNCIL OF GOVERNMENTS**

THESE ARTICLES OF AGREEMENT (the “Agreement”) of the East Central Iowa Council of Governments are made and entered into, effective on the date as provided in Article 9 of this Agreement, by and between Benton County, Iowa, Iowa County, Iowa, Johnson County, Iowa, Jones County, Iowa, Linn County, Iowa, and Washington County, Iowa (the “Members”).

IN CONSIDERATION OF the mutual covenants and promises contained herein, the Members agree as follows:

ARTICLE 1 – NAME

The organization formed by this Agreement pursuant to Iowa Code Chapter 28E will be known as the East Central Iowa Council of Governments (“ECICOG”).

ARTICLE 2 – PURPOSES OF THE COUNCIL

The purposes of ECICOG are:

- A. To adopt a yearly work program, in accordance with Iowa Code Section 28H, to establish guidelines for delivery of services and activities to communities in the area.
- B. To serve as a forum for identifying, discussing, and studying regional challenges and opportunities.
- C. To serve as a facilitator for collecting and exchanging information of regional interest.
- D. To propose and foster local, state, and federal legislation that addresses regional problems and concerns.
- E. To review local, state, and federal programs of regional importance, as requested, or required.
- F. To acquire such real and personal property as it may deem necessary for its operation or to satisfy the provisions of this Agreement.
- G. To serve as a regional representative to other local, state, and federal organizations and agencies.
- H. To advocate for, apply for, award, distribute, administer, and account for resources that promote regional growth and purposes.

ARTICLE 3 – MEMBERSHIP IN THE COUNCIL

- A. Membership in ECICOG (the “Council”) is open to either the Regional Planning Commission, as outlined in Chapter 28I of the Code of Iowa, or to the Board of Supervisors of each Member..
- B. Each Regional Planning Commission or County Board of Supervisors (“Member Agency”), as the case may be, is entitled to appoint three representatives to the Council, except for Linn County, which is entitled to appoint five representatives, and Johnson County, which is entitled to appoint four representatives. Said appointed representatives are the governing body of the Council.
- C. The appointed representatives shall be named by and from the county regional planning commission, if the Member Agency has such a commission. If the Member Agency does not have a regional planning commission, the county Board of Supervisors shall name the appointed representatives.

Each Member Agency may name temporary or permanent alternate representatives, as each member agency determines, on a similar basis. The Council chairperson shall recognize an alternate representative by name from the List of Alternates and by the name of the absent member the alternate is representing. After the chairperson recognizes an alternate representative, said alternate is permitted to vote on behalf of the absent representative.

- D. The representatives from Benton, Iowa, Jones, and Washington counties must include at least two city or county elected officials, or persons directly responsible to those elected officials, and one citizen representative who is not a city or county elected official. The representatives from Johnson County must include at least three city or county elected officials, or persons directly responsible to those elected officials, and one citizen representative who is not a city or county elected official. The representatives from Linn County must include at least three city or county elected officials, or persons directly responsible to those elected officials, and two citizen representatives who are not a city or county elected official. When appointing representatives, each Member Agency is encouraged to appoint representatives that provide as much diversity in its representation as is practicable, including, but not limited to gender, community, identity, race, ethnicity, background, ability, culture, and belief

Any alternate representatives appointed by any of Member must still meet the categories outlined in this Paragraph (D).

- E. The first representatives shall be appointed to the Council for terms of one, two, and three years. All subsequent appointments shall be for a term of three (3) years. If a vacancy should occur on the Council, such a vacancy shall be filled for the unexpired term by the member agency that appointed such representative. An appointed representative shall continue to serve until he or she is reappointed, or until a successor is designated and qualified.
- F. The Council will hold a monthly meeting unless it votes otherwise. The Chairperson or a majority of the Council may call a special meeting. The

secretary of the Council, or Council's designee, must provide notice of each regular or special meeting to each representative on the Council at least three business days prior to such meeting.

- G. The Chairperson may call an emergency meeting of the Council in accordance with Iowa Code Section 21.4.
- H. The Council may conduct meetings by electronic means in accordance with Iowa Code Section 21.8.

ARTICLE 4 – ORGANIZATION OF THE COUNCIL

- A. The Council shall organize an Executive Committee composed of the Chairperson, Vice-Chairperson, Secretary, Chairperson of the Budget Committee, Chairperson of the Personnel Committee, and Chairperson of the Transit Committee. The Chairperson of the Council shall serve as the Chairperson of the Executive Committee.
- B. The Chairperson will appoint a Nomination Committee each December comprised of three Council members that will propose candidates for Chairperson, Vice-Chairperson, and Secretary to the full Council at the succeeding January Council meeting. Neither the incumbent Chairperson, Vice-Chairperson, nor Secretary may serve on the Nomination Committee. It is the preference of the Council that the Nomination Committee nominate a Chairperson who has already served on the Executive Committee.
- C. The Council will vote on the candidates nominated by the Nomination Committee at its regular January meeting each year. In the event that the Council does not elect any or all of the candidates nominated by the Nomination Committee, Council representatives may nominate other appointed representatives to serve the positions that were not filled as a result of the Council vote from the Nomination Committee until all offices are filled. Each person elected as Chairperson, Vice-Chairperson, and/or Secretary shall hold office until the regular January meeting following election, or until a successor is elected and qualified. Each of the Members must be represented on the Executive Committee, and it is the goal of the Council to provide as much diversity in the Executive Committee representation as practicable based on the following factors, in order of priority: prior service on the Executive Committee, gender balance, and diversity, which for the purposes of this Agreement is community, identity, race, ethnicity, background, ability, culture, and belief. The Chairperson may not hold office for more than two consecutive terms.
- D. The Council will organize three standing committees known as the Budget Committee, Personnel Committee, and Transit Committee. The Council will approve the membership of each standing committee at the regular January meeting each year. Each standing committee will select its Chairperson.
- E. The Council may appoint special committees to study and report to the Council on any item included under the duties of the Council.
- F. The Chairperson shall preside at all meetings, except that during the absence of

- the Chairperson, the Vice-Chairperson shall preside, and in the absence of the Chairperson and Vice-Chairperson, the Secretary shall preside. During the absence of the Chairperson, Vice-Chairperson, and Secretary, the Council will elect a temporary Chairperson to preside from those members and alternates present.
- G. In the event of a vacancy in the office of Chairperson, the Vice-Chairperson shall automatically assume the office of Chairperson for the remainder of the unexpired term. In the event of a vacancy in the office of Vice-Chairperson, the Council will elect a new Vice-Chairperson at its next meeting to serve the remainder of the unexpired term. In the event of a vacancy in the office of Secretary, the Council will elect a new Secretary at its next meeting to serve the remainder of the unexpired term.
- H. A quorum of the Council is a majority of the Council seats filled at the time of a Council meeting. A quorum must be present for the Council to conduct business.
- I. The rules of parliamentary procedure provided in the latest published edition of "Robert's Rules of Order, Revised" shall govern the Council and its committees in all cases in which they are applicable, except when such rules are inconsistent with this Agreement.
- J. The Council will comply with the provisions of Iowa Code Chapter 21 (Open Meetings).

ARTICLE 5 – DUTIES OF THE COUNCIL

- A. Provide planning services or technical assistance to the region.
- B. Coordinate regional community development planning to assist community development and planning.
- C. Coordinate delivery of community development programs and services with local, state, and federal programs and activities.
- D. Prepare a regional community development plan that shall be updated annually as prescribed in Iowa Code 28H.
- E. Review and comment on federal, state, and local programs of regional importance as requested or required.
- F. Employ an executive director for the organization who has the authority to hire and fire such employees and staff as the executive director may deem necessary for the organization's work in the amount duly appropriated or otherwise received.
- G. The Council may serve as a depository for plans made by a member agency or local governments.
- H. The Council may, upon the request of a member agency, assist said agency, or

the governing bodies and/or other public authorities or agencies within the member agency's area, in carrying out a regional plan or plans. The Council may also assist any planning commission, board, or agency of the member counties, or any city in a member county, in the preparation or effectuation of local plans.

- I. The Council may cooperate with, contract with, and accept and expend funds from federal, state, or local agencies, public or semi-private agencies, or private individuals or corporations, and may carry out such cooperative undertakings and contracts either inside or outside of the ECICOG region.

ARTICLE 6 – FINANCIAL PROVISIONS

- A. The cost of maintaining the Council shall be borne as agreed to by the member agencies.
- B. The annual budget of the Council shall be adopted by an affirmative vote of at least two-thirds of those representatives present at the time of adoption.

ARTICLE 7 – WITHDRAWAL FROM MEMBERSHIP

- A. A member agency may withdraw from the Council by adopting a resolution to do so and delivering a certified copy thereof to the Secretary of the Council. Such withdrawal shall be effective upon delivery, but shall not relieve the withdrawing member of its current obligations to contribute its share of the agreed cost for the fiscal year in which the withdrawal occurs.
- B. This Agreement shall continue until only one member agency to the Agreement remains, unless terminated sooner by the agreement of all member agencies. Upon termination of this Agreement, the Council's assets and liabilities shall be assigned to another governmental unit or agency qualified to assume the assets and liabilities of the Council, or all assets shall be sold with the proceeds dispersed to the member agencies on a per capita basis.
- C. In the event of termination of this Agreement by all member agencies, liabilities of the Council shall be covered by the selling of the Council's assets. If liabilities exceed revenues, the remaining cost of liabilities will be paid for by each member agency on a per capita basis.

ARTICLE 8 – AMENDMENTS

The Council may at any regular meeting amend the Articles of Agreement by Resolution approved by at least two-thirds of the membership of the Council. Notice of the proposed amendment must be given to all representatives on the Council at least thirty days before the meeting at which the amendment is to be considered. The Council may not suspend the Articles of Agreement.

ARTICLE 9: TIME OF TAKING EFFECT

The Articles of Agreement shall take effect on July 1, 1973 provided that prior thereto, Resolutions of Participation shall have been duly executed by two or more counties.

Dated June 20, 1973

Amendment 1 dated March 28, 1974

Amendment 2 dated November 21, 1974

Amendment 3 dated September 25, 1975

Amendment 4 dated December 29, 1977

Amendment 5 dated June 26, 1980

Amendment 6 dated September 26, 1991

Amendment 6 dated August 25, 2022

DRAFT



**ECICOG Board of Directors
Resolution for Official Certification**

WHEREAS, the East Central Iowa Council of Governments (ECICOG) is responsible for governance of the organization including the 28E Agreement,

WHEREAS, the ECICOG Board of Directors was given notice of proposed amendments to the 28E Agreement on June 30, 2022, and met on August 25, 2022 to review and comment on the proposed amendments;

BE IT RESOLVED, that the East Central Iowa Council of Governments has approved amended 28E Agreement attached and has authorized the Chairperson to sign a resolution certifying this action.

I certify that East Central Iowa Council of Governments
(ECICOG Board of Directors)

Has approved the 28E Agreement attached.

Adopted the 25th day of August, 2022

Name: John Zirkelbach

Signature: _____

Title: Chairperson

Address: 700 16th Street NE, Suite 301, Cedar Rapids, Iowa 52402

5. Possible Application for SS4A Funding	
c. Consider authorizing executive committee to act on a possible SS4A application.	
Staff Lead: Mary Rump	Attachments: None
Sample Motion: <i>"I move to authorize the executive committee to take action on a possible multi-regional application for Safe Streets for All funding to complete a Safety Action Plan ."</i>	

Description:

The Infrastructure Investment and Jobs Act (IIJA) includes a number of new funding programs, including Safe Streets for All (SS4A). SS4A program funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries. Two types of grants are available under the SS4A program. The first is an Implementation Grant, which funds infrastructure, behavioral, and operational safety activities. To be eligible for an Implementation Grant award, projects must be identified in a Safety Action Plan. The second program is an Action Plan Grant to identify safety problems and implementation activities to address these problems. The Iowa State Association of Counties (ISAC) is coordinating an application for an Action Plan Grant on behalf of all 99 secondary roads departments, but this plan will only address rural roads in Iowa. ECICOG is discussing a possible Action Plan Grant with Region 6 (Marshalltown area) and Upper Explorerland Regional Planning Commission (Decorah area) to complete a plan that addresses road safety issues within cities. The first round of SS4A applications is due September 15, 2022.

Details of a possible multi-regional application aren't known at this time, including the scope of the plan, the cost, and the local match required. The joint team is meeting with consultants and reviewing safety data to finalize details. Given the uncertainties of the application at this time and the fast approaching deadline for applications, staff is requesting a that the board authorize the executive committee to meet, if necessary, to approve the application.

Financial Impact: The SS4A program has a 20% local match requirement. The total cost of the application and associated local match aren't known at this time.

6. Reports	
a. Director's Report	Karen Kurt
b. Community and Economic Development Report	Karen Kurt
c. Housing Report	Tracey Achenbach
d. Transportation and Transit Report	Mary Rump
e. Environmental Services Report	Jennifer FencI



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY

Executive Director's Report – August 2022

Envision East Central Iowa The Envision East Central Iowa Website has been launched and there was a nice write up about the plan in the Cedar Rapids Gazette:
<https://www.thegazette.com/business/ecicogs-envision-east-central-iowa-plan-shows-big-appetite-for-change/> ECICOG hasn't received any public comments about the report drafts. Envision East Central Iowa is due to EDA in September. The Envision Strategy Committee met in August and will continue to meet on a quarterly basis.

Staffing Updates Jessica Johnson has accepted the position of Community Development Specialist with the Community and Economic Development team. About half of her time will be spent serving as a community coach as part of the Hometown Pride program for the communities of Hills, Shellsburg, Springville, Center Point and Walker. The other half will be spent supporting the 5210 grant, Envision East Central Iowa and other team initiatives. Jessica previously held positions with VenuWorks, Iowa Cultural Corridor Alliance and the Cedar Rapids Convention Visitors Bureau. As of writing, we are close to extending an offer for the position of Planner I-Housing Specialist and will likely have an announcement at the board meeting. We will be monitoring staffing closely, as we see a lot of potential contracts on the horizon that could require additional staff support.

Financial and Department Reports You will notice a difference in our financial and department reports starting this month. We will no longer be doing a month by month cash flow projection now that the organization has an adequate financial cushion (we will continue to do a cash flow summary for each month). Instead, we will be summarizing our budgeted revenue for the fiscal year as well as current contracted revenue sources in each department report. You will note that most of our departments have already contracted for the necessary revenue to cover the fiscal year. This means that we have limited capacity to take on new work without additional staff.

Nuisance Enforcement ECICOG staff identified assistance with nuisance enforcement as a need in our smaller communities. Housing Specialist Mark Culver began ECICOG's first nuisance enforcement contract with Central City in 2020. Recently we have had five new communities contract for the service: Springville, Oxford Junction, Wyoming, Onslow and Van Horne. We are aware of two additional cities in Benton County that are considering the service as well. It is exciting to see this service take hold as we can see the difference our involvement has made in terms of community appearance after only a few months of active enforcement from a "neutral" party.

Broadband Maps The State Office of the Information Officer has released a new broadband map, which outlines the level of service provided throughout the State into categories. The first category is sufficient service, which is 100 megabits download and 20 megabits upload. This is up from 25 and 3 respectively from the old standard because of the emergence of remote work and videoconferencing. Areas not receiving sufficient service are eligible for broadband grants. Internet Service Providers have worked with the State to prepare the map and assess the service to the household level. There is a 30-day challenge window that will be open through the end of the month. It is important that as many people

as possible, especially in low-income and rural areas, submit a challenge form if they have issues with Internet connectivity because it will direct future investments in information infrastructure.

We have reached out to cities, counties, economic development agencies, and school districts throughout our region with information about this process. We have also used our channels to get the message out to the public. If you are able, please push this information through your networks. Planning Fellow Harrison Freund at harrison.freund@ecicog.org can assist individuals with accessing and completing the form. He can also help with sample communication/social media materials. It appears that they may allow communities a slightly longer window to challenge. We will keep you posted as we learn more.

State Auditor Inquiry All of the Councils of Governments in Iowa have received a request for information from the State Auditor requesting salary information and a listing of open contracts. We believe this action is in response to the charges filed against the former SICOG Director. We will be responding promptly.

Website Our new website has launched! We still have a lot of work to do to update our success stories but the new site is engaging and will hopefully encourage visitors to linger longer. The remaining portion of our contract with MonkeyThis is for some regional photography that we can use on both the website and ECICOG reports.

Webinars ECICOG hosted a webinar on Homes for Iowa in August. It was a great discussion and we encourage you to review and/or share the video recording which can be found on our website. On September 22 at 10:30, we will hold a webinar on Innovation Labs. Jordan DeGree from the Rural Ideas Network and Board Member Derek Lumsden will serve as panelists. The Innovation Lab model repurposes under-utilized downtown buildings into co-working spaces where entrepreneurs can also receive virtual business coaching services. ECICOG wrote an EDA grant that is helping to spread this model throughout rural Iowa.

INRCOG Support On Thursday and Friday of this week I assisted with the interview process for the new Executive Director for INRCOG, our peer organization based in Waterloo. The retiring director, Kevin Blanshan, was part of the selection process when I was hired three years ago.

Goals for Next Month+

- Finish remaining deliverables under CARES Act grant.
- Onboard new staff members
- Complete final strategic planning session with the City of Iowa City.
- Host Innovation Lab webinar
- Assist University Heights with ARPA business grant program
- Launch Hometown Pride Program
- Launch 5210 Jones County grant
- Compile CIP/Goal setting survey for Walker and facilitate first meeting with City Council
- Review joining a county benefit program.
- Develop 2022 webinar schedule and community outreach plan.
- Begin activating strategic pillar teams for Envision East Central Iowa. Continue outreach and ongoing support.



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY

August 2022 Department Report – Community and Economic Development

Team: Executive Director Karen Kurt, RLF Loan Specialist Robyn Jacobson, Planner/Community Development Specialist Tom Gruis, Planning Fellow Harrison Freund, Community Development Specialist Jessica Johnson (starts 9/6).

Community and Economic Development- Budgeted Revenue \$100,000; Break Even \$119,685			
Known/Contracted Revenue		Potential FY23 Revenue	
State COG Assistance	\$14,705	EDA-Kirkwood Airport Hanger Renovation	\$15,000
EDA – CARES Act (final draw)	\$50,000	Tech Service - Hometown Pride Program	\$30,000
EDA-Ed Tech Grant	\$6,000	CDBG DT - Anamosa	\$12,000
EDA-Rural Ideas	\$6,000	Tech Service – University Heights ARPA Grants	\$4,000
CDBG-Brighton Wastewater	\$5,000	Tech Service – Oxford Comp Plan	\$9,000
CDBG-CV Coralville Food Pantry	\$1,847	Tech Service – Swisher Comp Plan	\$11,000
CDBG- CV Ainsworth Playground	\$3,988		
IDPH -5210 Jones County	\$5,000		
Tech Service- Iowa City Strategic Plan	\$6,000		
Tech Service – Atkins Fire Station	\$8,000		
Tech Service – Walker Goal Setting/CIP	\$2,000		
Tech Service – Van Horne Nuisance Ordinances	\$750		
Total	\$109,290		

*Some positions are partially funded through EDA; Community Development Specialist position was vacant for two months.

Revolving Loan Funds			
Budgeted Closing Revenue \$30,000		Budget Interest Income \$62,341	
FY23 YTD	\$24,820.00	FY 23 YTD	\$5,409.29

Accomplishments Since Last Report:

- Launched Envision East Central Iowa website. Developed and distributed press release on reports.
- Organized input from Iowa City sessions. Developed strategies and returned to City staff for goal development. Prepped for final strategy session
- Solidified Hometown Pride Contract with Keep Iowa Beautiful. Sent contract to participating communities. Recruited new Community Development Specialist candidate.
- Drafted policy and application for University Heights ARPA Business Assistance program
- Began CIP and Council Goal Setting with the City of Walker.
- Hosted webinar on Homes for Iowa
- Closed out CARES Act RLF grant
- Submitted final draw and closeout of Anamosa CDBG DTR grant
- Submitted monitoring documentation for Brighton CDBG wastewater project
- Submitted release of funds for Coralville CDBG-CV food pantry project
- Prepared proposals for Swisher (Comp Plan), Oxford Junction (Comp Plan) and Van Horne (nuisance ordinance)
- Conducted outreach to communities, schools and other partners on the release of state broadband map and challenge process.
- Kicked off EDA Rural Ideas Network grant to support Innovation Labs
- Attended introductory meeting for 5210 grant.

Goals for Upcoming Month:

- Compete prioritization process with Iowa City and draft strategic plan for second Council session.
- Launch Keep Iowa Beautiful Hometown Pride program
- Complete 5210 training and launch program
- Host webinar on Innovation Labs
- Launch EDA grant for Kirkwood.
- Complete Anamosa CDBG DTR round II application
- Release of funds for Ainsworth CDBG-CV playground project

Other Notes:

ECICOG ECONOMIC DEVELOPMENT
Business Assistance Revolving Loan Fund

Total Loans Made since 2009	95
Total RLF Funds Loaned to date:	\$ 12,659,433
% Of Loans Paid Off	42%
% of Loans Defaulted (money)	8%
% of Loans Written Off (actual money)	8%
Jobs Created/Retained All loans totaled	1,022
Private Non-RLF Money Leveraged	\$ 68,095,791

	Borrower	Date of Loan	County	Original Loan Amount	Balance	Total Interest Paid	Status	Amount Defaulted/ Written Off	Business Description	Use of Funds
1	Ovation Networks, Inc.	7/17/2009	Linn	\$ 150,000		\$ 22,226.90	PAID IN FULL		IT wireless connection provider	working capital
2	SoyaWax International *	7/17/2009	Linn	\$ 50,000			WRITTEN OFF	\$ 29,965.08	soy wax	working capital
3	AlphaGen Materials Technology*	8/4/2009	Benton	\$ 60,000		\$ 9,492.52	PAID IN FULL		polymer ceramic material	working capital
4	Bochner Confections, Inc. *	9/15/2009	Johnson	\$ 189,912			WRITTEN OFF	\$ 159,772.56		machinery
5	Cedar Crest Manufacturing, Inc.	11/10/2009	Linn	\$ 180,000		\$ 26,672.56	PAID IN FULL		promotional material ie: pens	working capital
6	HH Ventures, LLC	11/10/2009	Linn	\$ 150,000		\$ 22,215.84	PAID IN FULL		wireless phones	working capital
7	Mobile Demand LLC	3/15/2010	Linn	\$ 150,000		\$ 21,771.94	PAID IN FULL		rugged tablets	working capital
8	Geonetric	3/19/2010	Linn	\$ 150,000		\$ 22,817.44	PAID IN FULL		IT healthcare solutions	working capital
9	Cedar Ridge Vineyards, LLC	5/12/2010	Johnson	\$ 150,000		\$ 21,761.67	PAID IN FULL		wine and spirits	machinery/equipment
10	Inteconnect, Inc.	9/7/2010	Linn	\$ 55,000		\$ 8,222.28	PAID IN FULL		security systems	working capital
11	AlphaGen Materials Technology* 2	11/12/2010	Benton	\$ 60,000		\$ 17,317.52	PAID IN FULL	\$ 7,489.46	** attorney fees **	working capital
12	Sign Productions, Inc. *	11/19/2010	Linn	\$ 150,000			WRITTEN OFF	\$ 89,146.97		working capital
13	Sign Productions, Inc. * 2	11/19/2010	Linn	\$ 100,000			WRITTEN OFF	\$ 294.20		working capital
14	Fastek International, LTD	2/1/2011	Linn	\$ 150,000			DEFAULT	\$ 29,804.66	electric input power for IT	equipment
15	Involta, LLC	6/21/2011	Linn	\$ 87,000		\$ 8,480.69	PAID IN FULL			FF&E/machinery
16	Happles Gourmet Foods, LLC	11/2/2011	Iowa	\$ 150,000			IN DEFAULT	\$ 96,020.22	organic pies	working capital
17	Brewhemia	1/17/2012	Linn	\$ 72,000		\$ 9,952.80	PAID IN FULL		coffee shop	buyout/working capital
18	Little Cupcakes Child Care	6/11/2012	Linn	\$ 50,000		\$ 5,769.23	PAID IN FULL		daycare	inventory/working cap.
19	Kor, LLC	7/3/2012	Linn	\$ 50,000		\$ 5,333.29	PAID IN FULL		interior design	working capital
20	Kids, Inc.	8/13/2012	Johnson	\$ 150,000		\$ 18,841.16	PAID IN FULL		daycare	equipment/working cap.
21	Kalona Brewery Company	1/13/2013	Wash	\$ 133,333		\$ 16,884.90	PAID IN FULL		restaurant & brewpub	equipment/machinery
22	Radiology Protocols	2/28/2013	Johnson	\$ 160,000			WRITTEN OFF	\$ 76,395.39	IT for radiology depts.	FF&E, working capital
23	CQM Systems**	3/11/2013	Johnson	\$ 100,000			WRITTEN OFF	\$ 81,635.71		working capital
24	Mobile Demand, LLC 1	4/5/2013	Linn	\$ 250,000		\$ 26,612.61	PAID IN FULL		rugged tablets	working capital
25	Dibzees LLC	4/29/2013	Johnson	\$ 125,000			WRITTEN OFF	\$ 108,042.54		working capital
26	Dibzees LLC 2	8/29/2013	Johnson	\$ 125,000			WRITTEN OFF	\$ 111,657.34		working capital
27	Press Café	8/30/2013	Linn	\$ 78,000			WRITTEN OFF	\$ 70,339.78		working capital
28	Kamath Bioscience	1/10/2014	Johnson	\$ 56,250		\$ 4,695.03	PAID IN FULL		cardiostrong sport drink	FF&E, working capital
29	Green Team Technologies	1/10/2014	Johnson	\$ 250,000		\$ 17,465.57	PAID IN FULL			working capital
30	Anna's Allergen Free	3/17/2014	Johnson	\$ 250,000			WRITTEN OFF	\$ 235,000.55	organic, gluten, allergy free foods	working capital
31	Level 10	7/11/2014	Linn	\$ 250,000		\$ 13,700.22	PAID IN FULL		apparel business	inventory/working cap.
32	Brewhemia 2	7/15/2014	Linn	\$ 30,000	\$ -	\$ 3,149.68	PAID IN FULL		coffee shop	working capital
33	Pro Ag Services	9/19/2014	Linn	\$ 200,000	\$ -	-	PAID IN FULL		feed mill	equipment
34	iConnect IT	10/3/2014	Linn	\$ 250,000			default	\$ 72,275.26	interpreting service	working capital
35	Sauce Bar and Bistro	10/22/2014	Linn	\$ 27,000			WRITTEN OFF	\$ 20,562.18	restaurant	FF&E
36	Zins Restaurant	10/22/2014	Linn	\$ 55,000			WRITTEN OFF	\$ 42,729.26	restaurant	working capital
37	Lionne's Designs	5/4/2015	Johnson	\$ 80,000	\$ 6,687.49				Jewelry	working capital
38	Pub 217	9/30/2015	Linn	\$ 30,000		\$ 3,065.10	PAID IN FULL		bar/restaurant	equipment
39	Pro Ag Services 2	9/30/2015	Linn	\$ 250,000		-	PAID IN FULL		feed mill	equipment
40	Revolution Realty	11/2/2015	Linn	\$ 30,000		\$ 698.37	PAID IN FULL		real estate office	working capital
41	Revolution Realty 2	11/2/2015	Linn	\$ 140,000	\$ 15,583.30				real estate office	working capital
42	Big Discount Liquor	12/4/2015	Linn	\$ 20,000		\$ 936.55	PAID IN FULL		liquor/food	working capital
43	Haveli Indian Cuisine	12/4/2015	Johnson	\$ 80,000		\$ 9,549.50	PAID IN FULL		restaurant	FF&E

	Borrower	Date of Loan	County	Original Loan Amount	Balance	Total Interest Paid	Status	Amount Defaulted/ Written Off	Business Description	Use of Funds
44	Lost and Found Restaurant	12/22/2015	Linn	\$ 80,000			WRITTEN OFF	\$ 45,073.58	restaurant	FF&E
45	Eco Lips	12/29/2015	Linn	\$ 350,000	\$ -	\$ 40,911.74	PAID IN FULL		organic eco friendly lip balms	equipment
46	Geonetric 2	12/30/2015	Linn	\$ 356,000	\$ -	\$ 31,462.19	PAID IN FULL		IT healthcare solutions	working capital
47	Geonetric 3	12/30/2015	Linn	\$ 144,000	\$ -	\$ 12,725.66	PAID IN FULL		IT healthcare solutions	FF&E
48	Exotic India	12/30/2015	Johnson	\$ 25,000		\$ 692.46	PAID IN FULL		restaurant	FFE, working cap. Sign
49	Uptown Snug	1/4/2016	Linn	\$ 66,700	\$ -	\$ 9,114.60	PAID IN FULL		Bar/pub	FF&E
50	Diamond Leaf Jewelers	3/11/2016	Johnson	\$ 30,000	\$ -	\$ 3,901.60	PAID IN FULL		Jewelry	FF&E
51	Mobile Demand 2	4/8/2016	Linn	\$ 300,000		\$ 13,071.29	PAID IN FULL		rugged tablets	working capital
52	Mobile Demand 3	4/8/2016	Linn	\$ 90,000		\$ 3,921.80	PAID IN FULL		rugged tablets	working capital
53	AES Corporation	5/6/2016	Linn	\$ 225,000		\$ 24,694.57	PAID IN FULL		software engineering services	working capital
54	Zero Energy Systems	5/13/2016	Johnson	\$ 250,000			DEFAULT	\$ 202,184.21	insulated concrete walls	machinery
55	Kahler Golf dba Amana Colonies Golf	6/1/2016	Iowa	\$ 64,000		\$ 7,041.05	PAID IN FULL		golf course & clubhouse	working capital
56	Cellular Engineering Techn.	6/2/2016	Johnson	\$ 50,000	\$ 1,812.89				Stem cell manufacturer	working capital
57	J&J Solutions Inc. dba Corvida Chemo Device	7/27/2016	Johnson	\$ 75,000	\$ 14,881.81				medical device	equipment
58	Prall Adventures dba Dicks Tap & Shake Room	7/29/2016	Linn	\$ 59,500			default	\$ 9,412.14	bar/coffee/music	equipment
59	Kahler Golf dba Amana Colonies Golf 2	9/1/2016	Iowa	\$ 64,000		\$ 6,847.00	PAID IN FULL		golf course & clubhouse	working capital
60	Cellular Engineering Techn.	9/12/2016	Johnson	\$ 50,000	\$ 45,540.95				stem cell manufacturer	working capital
61	J&J Solutions Inc. dba Corvida Chemo Device 2	9/14/2016	Johnson	\$ 75,000	\$ 16,917.27				medical device	equipment
62	Pro Ag Services 3	10/7/2016	Linn	\$ 50,000		-	PAID IN FULL		Feed Mill	working capital
63	Inteconnect, Inc.	11/4/2016	Linn	\$ 150,000		\$ 20,351.19	PAID IN FULL		security systems	equipment
64	Brick Alley Pub&Sports Bar	1/13/2017	Linn	\$ 52,000	\$ 16,361.38				bar	equipment
65	Iowa Soul Food Company	2/23/2017	Johnson	\$ 90,000	\$ 27,540.00				restaurant	working capital
66	RRT Custom Homes	3/3/2017	Linn	\$ 150,000	\$ 10,861.67				custom home building	machinery
67	Pro Ag Consolidated Loan	3/22/2017	Linn	\$ 462,301			IN DEFAULT	\$ 452,788.06	consolidated loans	equipment/working cap.
68	Beratek Industries	5/15/2017	Linn	\$ 153,522	\$ -	\$ 4,398.87	PAID IN FULL		product designer & manufacturer	equipment
69	The Mobile Pack	9/1/2017	Johnson	\$ 111,250		\$ 6,917.28	PAID IN FULL		dog care	working capital
70	RKKH Enterprises dba All Tune and Lube	9/5/2017	Linn	\$ 50,000		\$ 3,962.30	PAID IN FULL		car maintenance	working capital
71	Ratgal Foodmart LLC, dba Big Discount Liquor	11/3/2017	Linn	\$ 75,000	\$ -	\$ 2,841.94	PAID IN FULL		liquor/food	equipment/inventory
72	J&J Solutions Inc. dba Corvida Medical	11/15/2017	Johnson	\$ 350,000	\$ 166,129.39				Chemo medical device	equipment
73	Weather Vane Eatery	11/20/2017	Linn	\$ 40,000			WRITTEN OFF	\$ 34,648.54	restaurant	equipment/WC
74	Cedar Ridge Vineyards, LLC	1/30/2018	Johnson	\$ 150,000		\$ 7,715.13	PAID IN FULL		wine/spirits manuf and distr.	equipment
75	Alternative Sport Ent. DbA Hatchet Jack's	3/13/2018	Johnson	\$ 50,000	\$ 14,685.71				entertainment/hatchet throwing	FFE
76	Kahler Golf dba Amana Golf	4/2/2018	Iowa	\$ 100,000		\$ 6,810.04	Paid in full		golf course/clubhouse/event center	working capital
77	BDC Group	5/28/2019	Linn	\$ 500,000	\$ 232,613.72				broadband installation etc.	vehicles
78	Eastern Iowa Family Counseling	7/24/2019	Linn	\$ 79,000	\$ 53,372.02				Counseling services	building acquisition
79	Stratafolio, Inc.	11/4/2019	Linn	\$ 150,000	\$ 106,997.03				Real estate software	FF&E/WC
80	Elease Daycare, LLC	11/5/2019	linn	\$ 39,571	\$ 23,780.13				daycare	FF&E/WC
81	Kahler Golf dba Amana Golf Colonies	12/18/2019	Iowa	\$ 100,000		\$ 2,137.20	paid in full		Golf Course	WC
82	Wickwire Chiropractic and Wellness Center	2/10/2020	Johnson	\$ 60,000		\$ 1,437.03	PAID IN FULL		Chiropractic clinic	WC
83	The Olympic South Side Theatre LLC	2/27/2020	linn	\$ 166,000	\$ 147,414.88				Theatre/wedding venue	equipment
84	The Olympic South Side Theatre LLC	2/27/2020	Linn	\$ 100,000	\$ 72,885.00				Theatre/wedding venue	WC
85	Alternative Sport Ent. DbA Hatchet Jack's	8/5/2020	Linn	\$ 50,000	\$ -	\$ 1,412.28	paid in full		entertainment/hatchet throwing	FFE
86	Inteconnect, Inc.3	11/9/2020	Linn	\$ 300,000	\$ 200,000.00				security systems	vehicles/wc
87	Spotix	11/10/2020	Johnson	\$ 200,000	\$ 133,333.40				high end grills, firepits, patio	inventory/working cap.
88	Stratafolio, Inc.	12/8/2020	Linn	\$ 150,000	\$ 120,000.00				Real estate software	FF&E/WC
89	Creative Printing Plus LLC	1/22/2021	Johnson	\$ 25,000	\$ 23,685.86				Printing on blinds, walls, etc	equipment
90	Atlas Truck Bodies	2/9/2021	Jones	\$ 142,500			default	\$ 125,875.00	Custom truck bodies	machinery
91	Bowers Chiropractic	3/8/2021	Linn	\$ 39,593.70	\$ 31,674.90				Chiropractic clinic	Equipment
92	Zapo- Nixon LLC	7/1/2021	Jones	\$ 30,000.00	\$ 25,000.00				Mexican restaurant	FFE/wc
93	Mobile Demand	7/1/2022	Linn	\$ 500,000.00	\$ 500,000.00				rugged tablets	working capital
94	4DMobile	7/1/2022	Linn	\$ 250,000.00	\$ 250,000.00				dimesion measuring	working capital
95	Kraus Plumbing and Heating	7/1/2022	jones	\$ 116,000.00	\$ 116,000.00				plumbing and heating	machinery/equipment
Total:				\$ 12,659,433	\$ 2,373,758.80	\$ 530,001		\$ 2,101,112.69		

*FF&E= Furniture, Fixture, and Equipment

*WC=working capital

ECICOG ECONOMIC DEVELOPMENT

CARES Revolving Loan Fund

Total Loans Made since 2020	23
Total RLF Funds Loaned to date:	\$ 4,594,436
% Of Loans Paid Off	0%
% of Loans Defaulted	0%
% of Loans Written Off (actual money)	0%
Jobs Created/Retained All loans totaled	21
Private Non-RLF Money Leveraged	\$ 2,207,400

as calculated by EDA

	Borrower	Date of Loan	County	Original Loan Amount	Balance	Total Interest Paid	Status	Amount Defaulted/ Written Off	Business Description	Use of Funds
1	BDC Group - 2	1/22/2021	Linn	\$ 105,000	\$ 75,250.00		Current		broadband installation/boring	WC
2	Mondo's New Union Brewery	1/29/2021	Johnson	\$ 250,000	\$ 179,166.61		Current		brewery/restaurant	inventory/WC
3	Delhicacy	2/17/2021	Linn	\$ 165,000	\$ 132,000.00		Current		restaurant	equipment
4	MSD Sales	2/19/2021	Linn	\$ 233,700	\$ 186,960.00		Current		automated/rebotic manuf. Equip.	machinery/WC
5	CryptoStopper	3/9/2021	Linn	\$ 500,000	\$ 391,666.71		Current		cyber security firm	WC
6	Delhicacy 2	4/22/2021	Linn	\$ 125,000	\$ 100,000.04		Current		restaurant	w/c, equipment
7	Schoebelen Inc.	4/23/2021	Washington	\$ 107,500	\$ 82,416.62		Current		ag repair/sales small engine work	w/c, equipment
8	4DMobile	5/28/2021	Linn	\$ 250,000	\$ 195,833.29		Current		software	working capital
9	MJ Sports dba BluTrack	6/4/2021	Jones	\$ 500,000	\$ 495,833.33		Current		toy track manufacturer	real estate
10	IBLITZ Boxing and Fitness LLC	9/1/2021	Johnson	\$ 29,500	\$ 24,583.30		Current		Gym	w/c, equipment
11	O's Grill LLC	9/22/2021	Linn	\$ 90,000	\$ 81,000.00		Current		Restaurant	w/c, equipment
12	Haveli Indian Cuisine	9/27/2021	Johnson	\$ 100,636	\$ 85,540.57		Current		Restaurant	equipment
13	Eastern Iowa Health Center	10/29/2021	Linn	\$ 500,000	\$ 500,000.00		Current		Health Center	dentist equip.
14	Air FX	12/13/2021	Linn	\$ 500,000	\$ 500,000.00		Current		climbing gym/trampoline park	climbing equip.
15	Stratafolio 3	4/22/2022	Linn	\$ 25,000	\$ 24,167		Current		rental property software	w/c
16	Serenity Salon and Spa	5/27/2022	Linn	\$ 47,100	\$ 47,100		Current		salon and spa	w/c, equipment
17	Nourish Med Spa	6/21/2022	Linn	\$ 200,000	\$ 200,000		Current		medical spa	equipment/w/c
18	Amelia Jane Salon	6/21/2022	Linn	\$ 41,000	\$ 41,000		Current		hair salon	equipment
19	Boxx Scaffolding	7/6/2022	Linn	\$ 200,000	\$ 200,000		Current		scaffolding company	equipment/w/c
20	Eco Pallets	7/11/2022	Linn	\$ 100,000	\$ 100,000		Current		plastic pallet manufacturer	equipment
21	Stratafolio 4	7/11/2022	Linn	\$ 75,000	\$ 75,000		Current		real estate software	w/c
22	Dascoa Inc.	8/10/2022	Linn	\$ 250,000	\$ 250,000		Current		commercial kitchen appliances/repair	vehicles
23	Raining Rose	8/10/2022	Linn	\$ 200,000	\$ 200,000		Current		manufacturer	machinery
Total				\$ 4,594,436	\$ 4,167,517.13					

*FF&E= Furniture, Fixture, and Equipment

*WC=working capital

August Department Report – Housing

Team: Housing Director Tracey Achenbach, Housing Specialist Mark Culver, Planner/Grant Specialist Paula Mitchell, Housing Recovery Coordinator Nicole Beuc

Housing – FY23 Budgeted Revenue \$462,862			
Known/Contracted Revenue		Potential FY23 Revenue	
CDBG Hiawatha and Lisbon Rehab	1,010	Wyoming Nuisance Enforcement	3,600
CDBG Central City Rehab	15,806	Van Horne Nuisance Enforcement	3,600
CDBG Coralville Rehab and Down Payment	10,970	Linn County Housing Study	70,000
CDBG Washington Rehab	16,110	FHLB 2022 Owner-Occupied Programs (3)	61,560
CDBG Vinton Down Payment	1,500		
CDBG Washington County Down Payment	4,500		
CDBG Anamosa Rehab	27,828		
CDBG Brighton Rehab	33,274		
CDBG North Liberty Rehab	31,214		
FHLB Housing Rehab – Linn County HTF	16,200		
FHLB Housing Rehab – East Central Iowa HTF	18,000		
FHLB Housing Rehab – HTF Johnson County	17,500		
Palo Housing Rehab Program	6,000		
Washington Housing Rehab Program	1,800		
HTF Misc. Housing Rehab Programs	3,500		
Tech Services – Shellsburg Building Inspections	2,500		
Tech Services – Central City Nuisance Enforcement	5,400		
Tech Services – Springville Nuisance Enforcement	5,400		
Tech Services – Oxford Junction Nuisance Enforcement	5,400		

Tech Services – Onslow Nuisance Enforcement	4,500		
Tech Services – ICOG Foreign Labor Inspections	5,006		
Tech Services – Homes for Iowa Administration	12,500		
Tech Services – East Central Iowa HTF Administration	26,508		
Tech Services – Housing Fund for Linn County Admin	92,616		
Tech Services – PATCH Program Administration	85,584		
Total Contracted Revenue	450,626	Total Potential Revenue	138,760

Accomplishments Since Last Report:

- Received inquiries regarding nuisance enforcement from two other communities
- Began discussions with developers in Benton and Linn Counties regarding future CDBG DR applications
- Six RLF (larger) PATCH projects have been completed in the month of July.

Goals for Upcoming Month:

- Assist the final homebuyers in the 2020 CDBG Homebuyer Assistance Programs (1 in each program)
- Complete final two inspections for properties identified to participate in 2020 FHLB grants on behalf of housing trust funds.
- Complete an additional three PATCH RLF (larger) projects
- Begin work on pilot housing program applications in three communities
- Prepare Local Housing Trust Fund Applications for ECIHTF and HFfLC, due October 3, 2022

Other Notes:

- Responded to questions regarding FHLB housing rehab applications submitted on behalf of the three housing trust funds
- The three programs listed as potential revenue are scheduled to have their contracts approved this month
- ECIHTF and HFfLC were notified that they were eligible to apply for significantly more funding in the 2023 application round

August 2022 Department Report – Transportation

Team: Transportation Director Mary Rump, Transit Administrator/Planner Brock Grenis, Communications Specialist Joe Bauer

Transportation- Budgeted Revenue \$196,993; Break Even \$190,526			
Known/Contracted Revenue		Potential FY23 Revenue	
Iowa DOT Planning Contract	\$196,993		
Total	\$196,993		

*Communications Specialist partially funded through Planning Contract.

Transit- Budgeted Revenue \$255,200; Break Even \$208,385			
Known/Contracted Revenue		Potential FY23 Revenue	
Operating Assistance	\$187,200		
380 Express Marketing	\$68,000		
Total	\$255,200		

*Communications Specialist partially funded through 380 Express Marketing.

Accomplishments for Last Month:

- Submitted FY 2023-2026 Transportation Improvement Program (TIP).
- Submitted RPA 10 Long Range Transportation Plan 2022-2050.
- Submitted a State Recreational Trail application on behalf of Cedar County
- Participated in the Iowa Public Transit Association Annual Meeting
- Helped to host the Iowa Public Transit Association Transit Rodeo
- Held initial meeting with Regional Trails Advisory Committee (RTAC) to discuss possible changes to the Transportation Alternative Program (TAP) application review process

Potential Projects or Contracts:

- Staff will be writing a Federal Rec Trail application for Cedar County Conservation.
- Staff will continue to coordinate with Iowa DOT to identify additional funding for the 380 Express.

Goals for Upcoming Month:

- Finalize new fillable form for STBG applications
- Continue to meet with RTAC to discuss possible changes to the TAP application review process
- Meet with area RPAs to discuss an application to the Safe Streets for All (SS4A) program to make cities eligible for future funding
- Meet with MPOs to discuss SS4A plans
- Announce the opening of the regional FY 2024-2027 STBG and TAP application process

Other Notes:

August 2022 Department Report – Environmental Services

Team: Director Jennifer Fencil, Senior Planner/Resource Specialist Alicia Presto, Planning Fellow Harrison Freund

Environmental Services - Budgeted Revenue \$344,815; Break Even \$304,853			
Known/Contracted Revenue		Potential FY23 Revenue	
Solid Waste Assessment	\$91,390	Hazard Mitigation Plan – Linn County	\$13,125
Iowa Waste Exchange	\$57,000	Hazard Mitigation Plan – Washington County	\$13,125
Hazard Mitigation Plan State contract	\$14,500	Brownfields grant	\$28,300
Johnson County Flood Property Buy-out grant	\$11,000	CDBG Water/Sewer - Hiawatha	\$14,062
Indian Creek WMA admin	\$50,000	CDBG Water/Sewer - Marengo	\$14,062
Middle Cedar WMA admin	\$23,250		
Lower Cedar WMA admin	\$15,000		
Total	\$262,140		\$82,674

Accomplishments for Last 3 Months:

- Completed purchase offer meeting, and all three property owners accepted the offer for Johnson County flood property buyout program
- Completed draft of Jasper County Hazard Mitigation Plan 2022 – 2027 and submitted for state/federal review/approval
- Practices for all Middle Cedar and English River projects complete
- Except for seeding on a few projects, construction is complete on Clear Creek projects
- Completed RFP for electronics waste management services for solid waste planning region
- Completed program development for Summer Reading Program
- Completed Iowa County Landfill EMS internal audit
- Release draft Lower Cedar Watershed Management Plan for review and comment
- Prepared sample for Hiawatha CDBG income-survey
- Selected to provide administrative services for Lower Cedar WMA

Goals for Upcoming Month:

- Finish the Iowa Watershed Approach
- Revise Soil Health Partnership contract with NRCS to include promotion of Edge of Field projects and fill the vacant position
- Finish administration of community questionnaire and survey for solid waste comprehensive plan
- Finish getting Jasper HMP adopted by local jurisdictions
- Submit Hiawatha SRF application
- Begin part-time admin for Middle Cedar WMA, Lower Cedar WMA & continue for Indian Creek WMA
- Complete Iowa County Landfill EMS annual report

Potential Projects or Contracts:

- Assist in forming a Watershed Management Authority in the Middle Iowa River Watershed
- Marengo CDBG wastewater upgrade project – application to be completed
- Anamosa Wastewater CDBG grant project – application to be completed
- Hiawatha water CDBG grant project – application to be completed
- Central City Water Tower CDBG grant project – preliminary discussion of a potential grant application has occurred
- Belle Plaine deep well drilling CDBG grant project – preliminary discussion of a potential grant application has occurred

7. Discussion/Presentations	
a. Jones County Update	Presenters: • Derek Lumsden
b. Board Member Updates	• Board Members