

The East Central Iowa Council of Governments (ECICOG) Board Meeting will be held in person. Members can still attend using the call-in number below, but please understand that your meeting experience may be less than optimal. Members of the public can participate during the meeting, but only during the public comment portions of the agenda.

Virtual Option: You can join the meeting by calling +1 312 626 6799 and using Meeting ID: 965 3400 4616. Board members received a Zoom meeting invitation with a web link to join the meeting using their computer's video and audio. Please mute your computer audio or phone when not speaking and identify yourself by name when speaking.

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| Page #s | <ol style="list-style-type: none"> 1. Call to Order <ol style="list-style-type: none"> a. Recognition of Alternates b. Public Comments <ol style="list-style-type: none"> o General Public o Legislators or Legislative Staff 1 c. Approve Agenda |
| 2-4 | <ol style="list-style-type: none"> 2. Approve Minutes <ol style="list-style-type: none"> a. Board Meeting Minutes -February 23, 2023 |
| 5-14 | <ol style="list-style-type: none"> 3. Financial Report <ol style="list-style-type: none"> a. Receive and File Financial Statements for Audit b. Approve Expenditures |
| 15
16-17
18-23
24-25
26-27
28-29 | <ol style="list-style-type: none"> 4. Reports <ol style="list-style-type: none"> a. Director's Report b. Community and Economic Development Report c. Housing Report d. Transportation and Transit Report e. Environmental Services Report |
| 30 | <ol style="list-style-type: none"> 5. Discussion/Presentations <ol style="list-style-type: none"> a. Presentation: Housing Trust Funds b. Board Member Updates |
| | <ol style="list-style-type: none"> 6. Adjourn - Next Meeting: April 27, 2023 |

MINUTES

East Central Iowa Council of Governments
Board Meeting/Zoom 1:30 pm, February 23, 2023
ECICOG, 700 16th St NE, Suite 301, Cedar Rapids, IA

MEMBERS PRESENT

Tracy Seeman-Benton County Supervisor
Kate Robertson-Benton County Citizen
Kevin Heitshusen-Iowa County Supervisor
Tony Hocamp-Iowa County Citizen
Chris Montross-Iowa County Supervisor
Jon Green-Johnson County Supervisor
Chris Taylor-Mayor of Swisher
Allison Wells-Johnson County Citizen
Derek Lumsden-Jones County Citizen
Jon Zirkelbach-Jones County Supervisor
David Connolly-Linn County Citizen
Adam Griggs-Mayor of Central City
Eric Van Kerckhove-Mayor of Palo
Chris Nosbisch-Mount Vernon City Administrator
Kirsten Running-Marquardt-Linn County Supervisor
Mary Audia-Washington County Citizen
Bob Yoder-Washington County Supervisor

MEMBERS ABSENT

Dave Fish-City of Belle Plaine
Meghann Foster-Mayor of Coralville
Michon Jackson-Anamosa City Administrator
Deanna Mc Cusker-Washington City Administrator

ALTERNATES PRESENT - none

OTHERS PRESENT

Rochelle Fuller-Senator Grassley's Office
Andy Whiting-Congresswoman Hinson's Office
Liz Rodriguez-East Central Iowa Workforce Development

STAFF PRESENT

Karen Kurt-Executive Director
Gina Peters-Office Manager
Brock Grenis-Transit Administrator
Joe Bauer-Communications Specialist
Jennifer Fencl-Environmental Services Director
Mark Culver-Housing Specialist
Tracey Achenbach- Housing Director
Justice Inkoom-Planning Fellow

1. CALL TO ORDER

The meeting was called to order by Chairperson Zirkelbach at 1:36 p.m.

- a. **Recognition of Alternates** -none
- b. **Public Comments** -none
- c. **Approve Agenda**

M/S/C (Yoder/Heitshusen) to approve the agenda as presented. All ayes.

2. APPROVE MINUTES

- a. **Board Meeting Minutes-January 23, 2023**

M/S/C (Lumsden/Green) to approve the minutes of the January 23, 2023 Board Meeting as written. All ayes.

- b. **Personnel Committee-February 20, 2023**

M/S/C (Yoder/Connolly) to approve the minutes of the February 20, 2023 personnel committee meeting as written. All ayes.

3. FINANCIAL REPORT

a. Receive and File Financial Statements for Audit

Kurt noted the operating balance has decreased. She said the annual transit assistance is traditionally received in November but it is anticipated to be received in February. Kurt said ECICOG acts as the pass thru agency for the Rural Ideas Network, Creative Adventures Lab EDA project and noted there is a payment listed on the expense sheet. Lumsden asked why the transit assistance has not been received, Grenis said the IDOT wanted the ARPA funds to be drawn down first.

M/S/C (Lumsden/Montross) to receive and file the January financial statements for audit. All ayes.

b. Approve Expenditures

Lumsden asked what COZO membership dues are listed on the expense sheet. Kurt said they are Gruis' membership for Linn County zoning.

M/S/C (Green/Heitshusen) to approve the expenditures for February. All ayes.

4. ACTION ITEMS

a. Consider Approval of AMOCO Loan Request to IDOT for Capital Leasing Costs Related to 380 Express

Grenis said as part of administration of the 380 Express service, ECICOG makes monthly reimbursement requests to IDOT to pay Windstar Lines for operation of the 380 Express. Due to staff turnover at the IDOT public transit bureau, the "Year 5" contract amendment for the 380 Express lapsed and this led to a delay in getting the contract amendment approved by the Federal Transit Administration in time to continue to make monthly reimbursements to ECICOG. As of October 2022, ECICOG has only received partial payments from the IDOT, the remainder has been paid with funds from the transit account. The IDOT is hopeful to have this process complete by Spring 2023 when all reimbursements will be paid. A partial solution to cover a portion of these unpaid reimbursements until the contract amendment is complete is a zero percent interest AMOCO loan. The IDOT created this program in the 1980s as a result of a settlement with AMOCO to offer temporary loans to public transit systems to cover local match to federal or state funds. ECICOG is able to apply for these funds to cover the bus leasing associated with the 380 Express service and pay back the AMOCO funds with regular 380 Express contract funds once they are received. The total loan request will be \$262,548 to reduce the amount ECICOG needs to cover until the contract amendment is complete. Discussion followed.

M/S/C (Lumsden/Yoder) to approve the AMOCO loan request of \$262,548. All ayes.

b. Executive Director FY24 Compensation

Hocamp said the personnel committee reviewed the responses and comments from board members and staff that participated in the executive director review. The committee recommends a 4% increase (2% base increase, 2% merit) to the executive director salary as of July 1, 2023. Hocamp thanked all that participated in the review process.

M/S/C (Audia/Van Kerkhove) to approve a salary increase of 4% for the Executive Director for FY2024. All ayes.

5. REPORTS

a. Director's Report

Kurt said the State of Iowa recently announced that communities may apply for consideration as a targeted community for future broadband investments. An online pre-application was held on February 15 and a link to instructions was included in the packet.

Kurt noted as a result of the of the 8 CDBG DR awards, ECICOG will be hiring a Housing Fellow position focused on grant administration. A fellowship position is a 12-24 month position designed to help manage peak work periods.

b. Community and Economic Development Report

Kurt said the City of Anamosa was recently awarded a second round of funding for downtown revitalization. She gave a shout out to Lumsden for his work with the project.

c. Housing Report

Achenbach said IEDA announced eight CDBG-DR applications were funded out of the eleven submitted for Linn and Benton Counties. She said this funding will support 129 new housing units between the two counties.

Achenbach said information was sent to each city in Benton and Iowa County regarding CDBG-DR owner-occupied rehabilitation. She gave an update on the City of Palo's locally funded housing rehab project. Kurt said with these new awards, additional staff may be needed.

d. Transportation and Transit Report

Grenis said he has been working with the IDOT to continue 380 Express service after the 5-year contract expires. He also noted Inkoom has been working on a regional active transportation plan.

e. Environmental Services Report

Fencl gave an update on Iowa County's glass recycling program and the City of Hiawatha's water main replacement project. She said cities in counties in Benton and Linn Counties are eligible to submit CDBG-DR applications for generators for public facilities and trees covers on public land, she said the application deadline has been extended to April 14.

6. DISCUSSION/PRESENTATIONS

a. Presentation: Liz Rodriquez, Executive Director East Central Iowa Workforce Development Board

Kurt introduced Rodriquez and said they have been in conversations since November about governance changes the State is asking of ECIWDB and how ECICOG may support their work. Rodriquez gave an overview of the work performed by the East Central Iowa Workforce Development Board.

b. ECICOG Committee Assignments

Zirkelbach reviewed the list of 2022 ECICOG Committee Assignments included in the board packet.

c. Board Member Updates

Lumsden encouraged board members to review the Envision East Central Iowa document. Audia said WEDG's annual dinner will be held on Monday night at the Riverside Casino and Resort.

7. NEXT MEETING: March 30, 2023

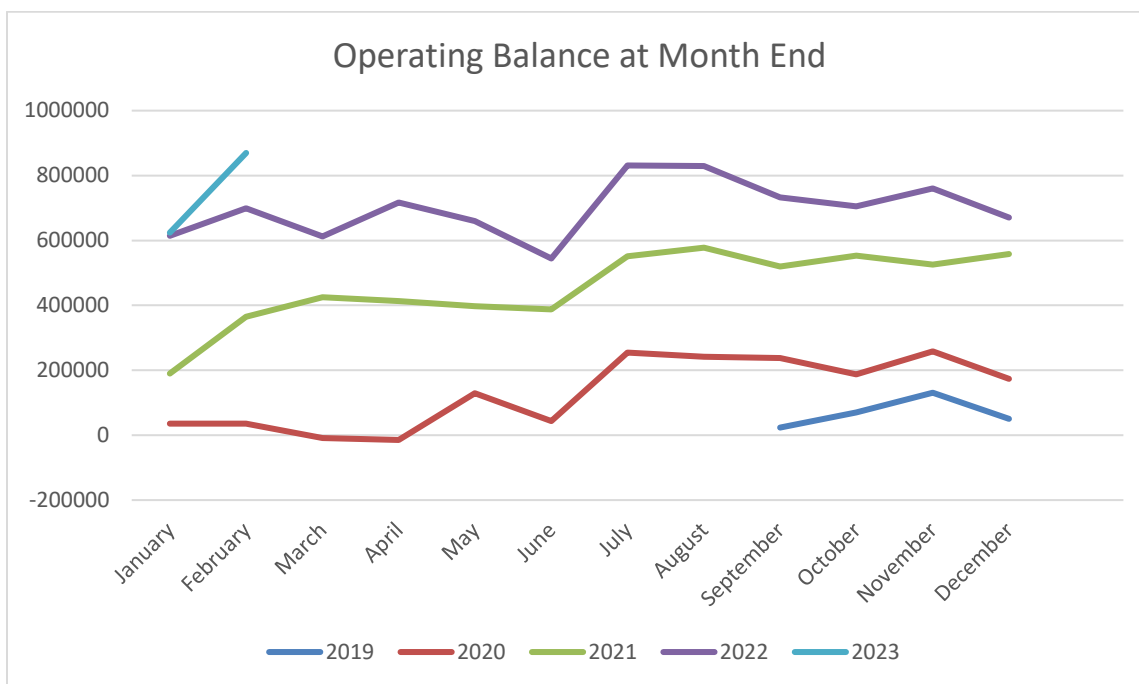
M/S/C (Lumsden/Yoder) to adjourn the meeting at 2:28 p.m. All ayes.

Mary Audia, Secretary

3. Financial Report	
a. Receive Financial Statements Sample Motion: <i>"I move to receive and file the financial statements for the audit."</i>	Attachments • Balance Sheet • Profit/Loss Statement • Cash Flow Statement
b. Approve Expenditures Sample Motion: <i>"I move to approve March expenditures for payment."</i>	• March Transactions

Notes:

Our operating balance increased from \$624,111 at the end of January to \$869,642 at the end of February. This substantial increase is due to receiving \$275,064 in annual transit operating assistance. We traditionally receive these funds in November, but this year the payment to ECICOG was delayed due to the State's desire to spend down ARPA funds.



EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Balance Sheet

Accrual Basis

As of February 28, 2023

	Feb 28, 23
ASSETS	
Current Assets	
Checking/Savings	
1125 · CHECKING ACCOUNT	
1126 · OPERATING	869,642.43
1127 · PASS THRU	246,587.11
Total 1125 · CHECKING ACCOUNT	1,116,229.54
1200 · GCRGF/ECICOG RLF MICRO LOAN	52,503.76
1225 · TRANSIT ACCOUNT	1,335,689.98
1235 · 380 EXPRESS BUS	102,463.97
1245 · HOUSING ACCOUNT	25,719.63
1262 · ECICOG RLF 2 ACCOUNT	340,988.45
1265 · ECICOG RLF ACCOUNT	1,305,471.59
1268 · EDA	105.96
1270 · CEDAR RAPIDS RLF TOTAL	4,134.99
1272 · MARION RLF ACCOUNT	55,629.20
1274 · MED QUARTER RLF	50.08
1276 · VANPOOL ACCOUNT TOTAL	
1277 · VANPOOL ACCOUNT	26,349.42
1278 · VANPOOL EXPANSION RESERVE	326,233.05
Total 1276 · VANPOOL ACCOUNT TOTAL	352,582.47
Total Checking/Savings	4,691,569.62
Accounts Receivable	
1500 · ACCOUNTS RECEIVABLE	395,268.87
Total Accounts Receivable	395,268.87
Other Current Assets	
1400 · PREPAID EXPENSES	6,504.59
Total Other Current Assets	6,504.59
Total Current Assets	5,093,343.08
Fixed Assets	
1610 · TRANSPORTATION EQUIP	6,349,295.09
1615 · A/D TRANSPORTATION EQUIP	(3,779,258.36)
1620 · FURNITURE & FIXTURES	72,716.88
1625 · A/D FURNITURE & FIXTURES	(40,477.65)
1630 · LEASEHOLD IMPROVEMENTS	43,847.15
1635 · A/D LEASEHOLD IMPROVEMENTS	(42,711.50)
1640 · RIGHT TO USE LEASE BLDG	97,368.63
1645 · ACCUM AMORT RIGHT TO USE	(24,186.32)
1650 · RIGHT TO USE LEASE EQUIP	15,486.19
Total Fixed Assets	2,692,080.11
Other Assets	
1680 · ECICOG RLF LOANS	
1683 · CREATIVE PRINTING PLUS	23,685.86
1749 · INTECONNECT INC. - 3	165,415.11
1754 · FASTEK INTERNATIONAL LTD	29,804.66
1758 · HAPPLES GOURMET FOODS, LLC	96,020.22
1795 · PRO AG SERVICES 3	452,788.06
1804 · ICONNECT	72,275.26
1812 · ACCENTZ, LLC dba LIONNE DESIGNS	3,680.12
1822 · REVOLUTION REALTY TEAM 2	11,368.54
1855 · ZERO ENERGY SYSTEMS	202,184.21
1880 · PRALL ADVT-DICKS TAP & SHAKE ...	9,115.12
1890 · BRICK ALLEY PUB & SPORTS BAR	8,764.40
1900 · IA SOUL FOOD CO dba SUGAPEACH	20,474.14
1924 · ALTERNATIVE SPORT ENT - HATCH...	8,388.71
1927 · BDC GROUP	172,755.36

EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Balance Sheet

As of February 28, 2023

Accrual Basis

	Feb 28, 23
1928 · JULIANNA GONDEK, E IA FAM COU...	47,100.91
1929 · STRATAFOLIO, INC.	90,199.88
1930 · STRATAFOLIO, INC. - 2	102,705.23
1931 · ELEASE DAYCARE LLC	19,196.11
1933 · OLYMPIC SOUTH SIDE THEATRE	140,290.09
1935 · OLYMPIC SOUTH SIDE THEATRE 2	62,095.50
1937 · SPOTIX INC	110,277.01
1942 · ATLAS TRUCK BODIES	125,875.00
1944 · BOWERS CHIROPRACTIC	27,055.60
1946 · ZAPO NIXON LLC	21,500.00
1948 · MOBILE DEMAND - 6	441,666.69
1950 · KRAUS PLUMBING AND HEATING, ...	108,266.68
1954 · 4D MOBILE - 2	220,833.31
Total 1680 · ECICOG RLF LOANS	2,793,781.78
1690 · PENSION RELATED DEF. OUTFLOWS	230,032.00
6000 · ECICOG RLF 2 LOANS	
6002 · BDC GROUP INC	63,000.00
6004 · MONDO'S UNION BREWERY	149,999.92
6006 · DELHICACY	112,750.00
6008 · MSD SALES, INC.	159,695.00
6010 · WATCHPOINT DATE INC	358,333.39
6012 · DELHICACY 2	85,416.73
6014 · SCHNOEBELEN INC	71,666.60
6016 · 4D MOBILE	166,666.60
6018 · MJ SPORTS dba BLUTRACK	490,668.40
6020 · IBLITZ BOXING & FITNESS LLC	21,141.61
6022 · O'S GRILL	70,500.00
6024 · SIMRANJEET/ HAVALI INDIAN CUIS	73,799.68
6026 · EASTERN IOWA HEALTH CENTER	479,166.68
6028 · FX UNLIMITED INC	476,782.29
6030 · STRATAFOLIO, INC.- 3	21,249.97
6031 · STRATAFOLIO, INC - 4	67,500.00
6032 · SERENITY SALON AND SPA LLC	45,530.00
6034 · AMELIA JANE LLC	38,266.68
6036 · NOURISH MED SPA LLC	186,666.68
6038 · RAINING ROSE, INC	185,714.30
6040 · BOXX SCAFFOLDING LLC	196,666.67
6042 · ECO PALLETS INC	100,000.00
6044 · DASCOA, INC	232,142.86
6046 · LISA NGUYEN LLC	70,000.00
Total 6000 · ECICOG RLF 2 LOANS	3,923,324.06
Total Other Assets	6,947,137.84
TOTAL ASSETS	14,732,561.03
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2300 · ACCRUED VACATION PAY	56,900.17
2350 · IPERS PAYABLE	15,538.90
2360 · FLEXIBLE BENEFITS	1,787.81
2400 · FEDERAL PAYROLL TAXES	11,932.38
2450 · STATE PAYROLL TAXES	3,730.43
2460 · STATE UNEMPLOYMENT	1,880.33
2480 · UNEARNED REVENUE	237,680.43
Total Other Current Liabilities	329,450.45
Total Current Liabilities	329,450.45

EAST CENTRAL IA COUNCIL OF GOVERNMENTS**Balance Sheet**

Accrual Basis

As of February 28, 2023

	Feb 28, 23
Long Term Liabilities	
2470 · LEASE AGREEMENTS	88,668.50
2485 · PENSION RELATED DEF INFLOWS	710,460.00
2490 · NET PENSION LIABILITY	18,402.00
Total Long Term Liabilities	817,530.50
Total Liabilities	1,146,980.95
Equity	
2500 · FUND BALANCE-UNRESERVED	4,088,522.05
2510 · FUND BALANCE-RESERVED	2,375,790.39
2600 · Retained Earnings	6,717,366.46
Net Income	403,901.18
Total Equity	13,585,580.08
TOTAL LIABILITIES & EQUITY	14,732,561.03

EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Profit & Loss

February 2023

Accrual Basis

	TOTAL		
	Feb 23	Jul '22 - Feb 23	% YTD
Ordinary Income/Expense			
Income			
3100 · FEDERAL FUNDS	625,540.01	2,312,498.79	27.1%
3200 · STATE FUNDS	26,415.61	461,075.83	5.7%
3300 · LOCAL FUNDS	71,823.89	1,243,102.15	5.8%
3410 · RLF LATE FEES	20.85	520.85	4.0%
3900 · INTEREST INCOME	2,505.03	13,242.18	18.9%
3910 · INTEREST INCOME - ECICOG RLF	12,179.96	39,760.14	30.6%
3912 · INTEREST INCOME - ECICOG RLF2	974.11	1,319.80	73.8%
3915 · CR RLF-PRIN/INTEREST INCOME	1,381.24	11,050.57	12.5%
3916 · CR MICRO-PRIN/INT PAYMENTS	0.00	756.29	0.0%
3917 · MARION RLF PRINC/INT INCOME	445.01	5,204.27	8.6%
3918 · CRST MINI MICRO PRIN/INT PMTS	295.24	3,643.29	8.1%
3919 · CR FOUNDATION-PRIN/INT INCOME	295.24	885.72	33.3%
3920 · CR FOUND 2-NONREV PRIN/INT INC	139.31	3,651.51	3.8%
3921 · CR FOUND-GREAT AMERICA PRIN/INT	590.48	3,247.64	18.2%
Total Income	742,605.98	4,099,959.03	18.1%
Gross Profit	742,605.98	4,099,959.03	18.1%
Expense			
4100 · ADVERTISING	99.38	1,914.76	5.2%
4102 · 5210 EXPENSE	0.00	542.45	0.0%
4122 · CEDS UPDATE	0.00	15,000.00	0.0%
4140 · CONTRACTED SERVICES	0.00	17,381.00	0.0%
4147 · CONTRACTED SERVICES - ENVIRO	0.00	2,700.00	0.0%
4150 · CONTRACTED SERVICES-IT	656.00	7,053.18	9.3%
4152 · CONTRACTED SERVICES-TRANS	0.00	212.38	0.0%
4154 · CONTRACTED SERVICES-RLF	0.00	80.11	0.0%
4170 · DEPRECIATION	43,686.17	349,489.36	12.5%
4180 · DUES & SUBSCRIPTIONS	75.00	14,525.00	0.5%
4200 · EDUCATION & TRAINING	600.00	1,656.92	36.2%
4220 · FREIGHT & POSTAGE	295.32	1,525.04	19.4%
4225 · SUMMER LIBRARY READING PROG...	19.25	3,519.25	0.5%
4240 · FUEL TAX	0.00	(1,232.09)	0.0%
4260 · INSURANCE-GENERAL	1,230.23	14,153.51	8.7%
4280 · INS-HEALTH & DENTAL	12,936.87	104,815.23	12.3%
4290 · HRA EXPENSES	132.78	1,573.41	8.4%
4300 · IPERS	9,325.34	71,459.50	13.0%
4330 · FHLB	70.00	329.00	21.3%
4340 · LEGAL & ACCOUNTING	1,250.00	16,034.88	7.8%
4343 · SPECIAL LEGAL	0.00	188.50	0.0%
4360 · OFFICE EXPENSE	1,146.34	3,924.79	29.2%
4370 · SOFTWARE EXPENSE	1,566.12	18,988.39	8.2%
4400 · PAYROLL	98,785.12	759,043.13	13.0%
4420 · PAYROLL TAXES	8,016.57	59,894.07	13.4%
4460 · PRINTING & COPYING	295.32	6,455.37	4.6%
4480 · PASS-THRU	394,123.05	2,187,100.75	18.0%
4490 · EQUIPMENT PURCHASE	0.00	0.00	0.0%
4510 · RENT	4,057.00	32,456.00	12.5%
4515 · ECICOG RLF 2 EXPENSE	279.54	3,084.11	9.1%
4540 · TELEPHONE/UTILITIES	1,071.77	8,534.98	12.6%
4560 · REPAIRS & MAINTENANCE	240.00	2,100.00	11.4%
4562 · RURAL RECOVERY CHALLENGE	0.00	2,500.00	0.0%
4600 · TRAVEL	1,152.27	13,625.50	8.5%
4610 · TRAVEL-PD	0.00	1,871.27	0.0%
4990 · ADMIN ALLOCATION	0.00	0.00	0.0%
Total Expense	581,109.44	3,722,499.75	15.6%
Net Ordinary Income	161,496.54	377,459.28	42.8%

EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Profit & Loss

February 2023

Accrual Basis

	TOTAL		
	Feb 23	Jul '22 - Feb 23	% YTD
Other Income/Expense			
Other Income			
5005 - GAIN ON SALE OF ASSETS	0.00	26,441.90	0.0%
Total Other Income	0.00	26,441.90	0.0%
Net Other Income	0.00	26,441.90	0.0%
Net Income	161,496.54	403,901.18	40.0%

EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Profit & Loss Budget vs. Actual

Accrual Basis

July 2022 through February 2023

	TOTAL			
	Jul '22 - Feb 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
3100 · FEDERAL FUNDS	2,312,498.79	4,205,382.00	(1,892,883.21)	55.0%
3200 · STATE FUNDS	461,075.83	802,620.00	(341,544.17)	57.4%
3300 · LOCAL FUNDS	1,243,102.15	1,207,398.00	35,704.15	103.0%
3410 · RLF LATE FEES	520.85	0.00	520.85	100.0%
3900 · INTEREST INCOME	13,242.18	1,800.00	11,442.18	735.7%
3910 · INTEREST INCOME - ECICOG RLF	39,760.14	62,341.00	(22,580.86)	63.8%
3912 · INTEREST INCOME - ECICOG RLF2	1,319.80	0.00	1,319.80	100.0%
3915 · CR RLF-PRIN/INTEREST INCOME	11,050.57	0.00	11,050.57	100.0%
3916 · CR MICRO-PRIN/INT PAYMENTS	756.29	0.00	756.29	100.0%
3917 · MARION RLF PRINC/INT INCOME	5,204.27	0.00	5,204.27	100.0%
3918 · CRST MINI MICRO PRIN/INT PMTS	3,643.29	0.00	3,643.29	100.0%
3919 · CR FOUNDATION-PRIN/INT INCOME	885.72	0.00	885.72	100.0%
3920 · CR FOUND 2-NONREV PRIN/INT INC	3,651.51	0.00	3,651.51	100.0%
3921 · CR FOUND-GREAT AMERICA PRIN/INT	3,247.64	0.00	3,247.64	100.0%
Total Income	4,099,959.03	6,279,541.00	(2,179,581.97)	65.3%
Gross Profit	4,099,959.03	6,279,541.00	(2,179,581.97)	65.3%
Expense				
4100 · ADVERTISING	1,914.76	2,000.00	(85.24)	95.7%
4102 · 5210 EXPENSE	542.45	0.00	542.45	100.0%
4122 · CEDS UPDATE	15,000.00	0.00	15,000.00	100.0%
4140 · CONTRACTED SERVICES	17,381.00	3,120.00	14,261.00	557.1%
4147 · CONTRACTED SERVICES - ENVIRO	2,700.00	3,000.00	(300.00)	90.0%
4150 · CONTRACTED SERVICES-IT	7,053.18	10,000.00	(2,946.82)	70.5%
4152 · CONTRACTED SERVICES-TRANS	212.38	75,000.00	(74,787.62)	0.3%
4154 · CONTRACTED SERVICES-RLF	80.11	0.00	80.11	100.0%
4170 · DEPRECIATION	349,489.36	524,234.00	(174,744.64)	66.7%
4180 · DUES & SUBSCRIPTIONS	14,525.00	15,800.00	(1,275.00)	91.9%
4200 · EDUCATION & TRAINING	1,656.92	12,350.00	(10,693.08)	13.4%
4220 · FREIGHT & POSTAGE	1,525.04	2,000.00	(474.96)	76.3%
4225 · SUMMER LIBRARY READING PROG...	3,519.25	3,700.00	(180.75)	95.1%
4240 · FUEL TAX	(1,232.09)	0.00	(1,232.09)	100.0%
4260 · INSURANCE-GENERAL	14,153.51	18,200.00	(4,046.49)	77.8%
4280 · INS-HEALTH & DENTAL	104,815.23	158,817.10	(54,001.87)	66.0%
4290 · HRA EXPENSES	1,573.41	0.00	1,573.41	100.0%
4300 · IPERS	71,459.50	106,606.91	(35,147.41)	67.0%
4330 · FHLB	329.00	0.00	329.00	100.0%
4340 · LEGAL & ACCOUNTING	16,034.88	24,000.00	(7,965.12)	66.8%
4343 · SPECIAL LEGAL	188.50	0.00	188.50	100.0%
4360 · OFFICE EXPENSE	3,924.79	5,500.00	(1,575.21)	71.4%
4370 · SOFTWARE EXPENSE	18,988.39	9,500.00	9,488.39	199.9%
4400 · PAYROLL	759,043.13	1,174,482.96	(415,439.83)	64.6%
4420 · PAYROLL TAXES	59,894.07	104,461.22	(44,567.15)	57.3%
4460 · PRINTING & COPYING	6,455.37	7,000.00	(544.63)	92.2%
4480 · PASS-THRU	2,187,100.75	4,376,022.00	(2,188,921.25)	50.0%
4490 · EQUIPMENT PURCHASE	0.00	3,000.00	(3,000.00)	0.0%
4510 · RENT	32,456.00	48,500.00	(16,044.00)	66.9%
4515 · ECICOG RLF 2 EXPENSE	3,084.11	0.00	3,084.11	100.0%
4540 · TELEPHONE/UTILITIES	8,534.98	12,000.00	(3,465.02)	71.1%
4560 · REPAIRS & MAINTENANCE	2,100.00	2,000.00	100.00	105.0%
4562 · RURAL RECOVERY CHALLENGE	2,500.00	0.00	2,500.00	100.0%
4600 · TRAVEL	13,625.50	27,550.00	(13,924.50)	49.5%
4610 · TRAVEL-PD	1,871.27	19,000.00	(17,128.73)	9.8%
4990 · ADMIN ALLOCATION	0.00	0.00	0.00	0.0%
Total Expense	3,722,499.75	6,747,844.19	(3,025,344.44)	55.2%
Net Ordinary Income	377,459.28	(468,303.19)	845,762.47	(80.6)%

EAST CENTRAL IA COUNCIL OF GOVERNMENTS

Profit & Loss Budget vs. Actual

July 2022 through February 2023

Accrual Basis

	TOTAL			
	Jul '22 - Feb 23	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Income				
5005 · GAIN ON SALE OF ASSETS	26,441.90	0.00	26,441.90	100.0%
Total Other Income	26,441.90	0.00	26,441.90	100.0%
Net Other Income	26,441.90	0.00	26,441.90	100.0%
Net Income	403,901.18	(468,303.19)	872,204.37	(86.2)%

EAST CENTRAL IOWA COUNCIL OF GOVERNMENTS

Cash Flow Statement
February 1- February 28, 2023

Type	Date	Num	Name	Description	Amount	Balance
1126 - OPERATING					Beginning Balance 2/1/2023	\$624,111.61
Revenue						
Deposit	02/01/2023		IDOT	380 EXPRESS MARKETING	9,000.00	
Deposit	02/06/2023		CITY OF WALKER	CIP AND COUNCIL GOAL SETTING	2,000.00	
Deposit	02/06/2023		KEEP IOWA BEAUTIFUL	MONTHLY CONTRACT	3,333.33	
Deposit	02/06/2023		HOUSING FUND FOR LINN COUNTY	PROFESSIONAL STAFFING	7,718.00	
Deposit	02/06/2023		HOUSING FUND FOR LINN COUNTY	PATCH PROGRAM ADMINISTRATION	7,132.00	
Deposit	02/06/2023		EDA	RURAL IDEAS NETWORK EDA PROJECT ADMINISTRATION	1,350.00	
Deposit	02/09/2023		IA HOMELAND SECURITY	STATEWIDE HAZARD MITIGATION PLAN ADMINISTRATION	692.28	
Deposit	02/17/2023		IA HOMELAND SECURITY	STATEWIDE HAZARD MITIGATION PLAN ADMINISTRATION	127.98	
Deposit	02/21/2023		CITY OF ANAMOSA	CDBG REHAB ADMINISTRATION	3,150.00	
Deposit	02/21/2023		CITY OF VAN HORNE	CITY NUISANCES	750.00	
Deposit	02/21/2023		CITY OF CENTRAL CITY	CITY NUISANCES	914.28	
Deposit	02/21/2023		CITY OF OLIN	CITY NUISANCES	900.00	
Deposit	02/21/2023		CITY OF OXFORD JUNCTION	CITY NUISANCES	900.00	
Deposit	02/21/2023		CITY OF WYOMING	CITY NUISANCES	900.00	
Deposit	02/21/2023		CITY OF UNIVERSITY HEIGHTS	ARPA GRANT ADMINISTRATION	750.00	
Deposit	02/21/2023		CITY OF ATKINS	ATKINS FIRE STATION	825.00	
Deposit	02/21/2023		CITY OF AINSWORTH	PLAYGROUND ADMINISTRATION	275.00	
Deposit	02/21/2023		REGION XII COUNCIL OF GOVERNMENTS	IOWA WASTE EXCHANGE	15,250.00	
Deposit	02/21/2023		CITY OF AINSWORTH	PLAYGROUND ADMINISTRATION	750.00	
Deposit	02/21/2023		ECIHTF	PROFESSIONAL STAFFING	2,209.00	
Deposit	02/21/2023		CITY OF NORTH LIBERTY	CDBG REHAB ADMINISTRATION	3,225.00	
Deposit	02/21/2023		ICOG	FOREIGN LABOR INSPECTIONS	1,436.56	
Deposit	02/21/2023		LISA NGUYEN	RLF LOAN CLOSING FEE	1,400.00	
Deposit	02/21/2023		IDOT	TRANSIT ADMINISTRATION	275,064.00	
Deposit	02/23/2023		IDOT	NOVEMBER 2022 380 EXPRESS MARKETING	8,175.00	
Deposit	02/23/2023		IDOT	JANUARY 2023 380 EXPRESS MARKETING	9,000.00	
Deposit	02/28/2023		CEDAR RAPIDS BANK & TRUST	INTEREST INCOME	852.86	
Total Revenue for February					\$ 358,080.29	\$ 358,080.29
Expenses						
Liability Check	02/01/2023	AUTO	TREASURER, STATE OF IOWA	STATE WITHHOLDING	(3,595.30)	
Liability Check	02/07/2023	AUTO	WAGEWORKS	FLEXIBLE BENEFITS PLAN	(452.66)	
Liability Check	02/14/2023	AUTO	WAGEWORKS	FLEXIBLE BENEFITS PLAN	(16.00)	
Paycheck	02/15/2023	D DEPOSIT	ALICIA P PRESTO	PAYROLL	(1,843.71)	
Paycheck	02/15/2023	D DEPOSIT	BROCK A GRENIS	PAYROLL	(2,180.23)	
Paycheck	02/15/2023	D DEPOSIT	DEANNA L ROBINSON	PAYROLL	(1,527.65)	
Paycheck	02/15/2023	D DEPOSIT	GINA K PETERS	PAYROLL	(2,232.12)	
Paycheck	02/15/2023	D DEPOSIT	JENNIFER A RYAN FENCL	PAYROLL	(2,992.12)	
Paycheck	02/15/2023	D DEPOSIT	JESSICA Y JOHNSON	PAYROLL	(1,891.63)	
Paycheck	02/15/2023	D DEPOSIT	JOSEPH P BAUER	PAYROLL	(1,349.20)	
Paycheck	02/15/2023	D DEPOSIT	JUSTICE N INKOOM	PAYROLL	(1,483.47)	
Paycheck	02/15/2023	D DEPOSIT	KAREN M KURT	PAYROLL	(3,751.62)	
Paycheck	02/15/2023	D DEPOSIT	MARK A CULVER	PAYROLL	(2,047.36)	
Paycheck	02/15/2023	D DEPOSIT	MARY T RUMP	PAYROLL	(3,046.53)	
Paycheck	02/15/2023	D DEPOSIT	NICOLE E BELUC	PAYROLL	(1,479.94)	
Paycheck	02/15/2023	D DEPOSIT	PAULA J MITCHELL	PAYROLL	(1,898.39)	
Paycheck	02/15/2023	D DEPOSIT	ROBYN L JACOBSON	PAYROLL	(2,334.30)	
Paycheck	02/15/2023	D DEPOSIT	THOMAS LH GRUIS	PAYROLL	(1,910.66)	
Paycheck	02/15/2023	D DEPOSIT	TRACEY L ACHENBACH	PAYROLL	(2,749.07)	
Liability Check	02/15/2023	30159	COLLECTION SERVICES CENTER	CHILD SUPPORT PAYMENT	(37.50)	
Liability Check	02/16/2023	EFTPS	EFTPS	FEDERAL TAX DEPOSIT	(11,888.00)	
Liability Check	02/21/2023	AUTO	WAGEWORKS	FLEXIBLE BENEFITS PLAN	(339.78)	
Check	02/21/2023	AUTO	ALLIANT ENERGY	UTILITY PAYMENT	(204.83)	
Bill Pmt -Check	02/23/2023	30160	ACCESS SYSTEM	COPIER EXPENSE	(295.32)	
Bill Pmt -Check	02/23/2023	30161	ALICIA PRESTO	TRAVEL CLAIM	(96.93)	
Bill Pmt -Check	02/23/2023	30162	BENTON COUNTY RECORDER	FHLL LIEN RELEASE	(7.00)	
Bill Pmt -Check	02/23/2023	30163	CEDAR RAPIDS BANK & TRUST	CREDIT CARD PAYMENT	(1,758.68)	
Bill Pmt -Check	02/23/2023	30164	CENTRAL PARK PARTNERS, LLC	LEASE EXPENSE	(4,057.00)	
Bill Pmt -Check	02/23/2023	30165	COZO	MEMBERSHIP DUES	(75.00)	
Bill Pmt -Check	02/23/2023	30166	DELTA DENTAL	INSURANCE PREMIUMS	(118.94)	
Bill Pmt -Check	02/23/2023	30167	ENCOMPASS	IT EXPENSE	(656.00)	
Bill Pmt -Check	02/23/2023	30168	GAZETTE COMMUNICATIONS	ADVERTISING	(99.38)	
Bill Pmt -Check	02/23/2023	30169	IMON COMMUNICATIONS, LLC	INTERNET EXPENSE	(149.99)	
Bill Pmt -Check	02/23/2023	30170	IOWA COUNTY RECORDER	FHLL LIEN RELEASE	(7.00)	
Bill Pmt -Check	02/23/2023	30171	IOWA LEAD & ASBESTOS SAFETY	TRAINING EXPENSE	(600.00)	
Bill Pmt -Check	02/23/2023	30172	JENNIFER RYAN FENCL	TRAVEL CLAIM	(99.56)	
Bill Pmt -Check	02/23/2023	30173	JESSICA JOHNSON	TRAVEL CLAIM	(96.94)	
Bill Pmt -Check	02/23/2023	30174	JOHNSON COUNTY RECORDER	FHLL LIEN RELEASE	(14.00)	
Bill Pmt -Check	02/23/2023	30175	JONES COUNTY RECORDER	FHLL LIEN RELEASE	(7.00)	
Bill Pmt -Check	02/23/2023	30176	KAREN KURT	TRAVEL CLAIM	(14.41)	
Bill Pmt -Check	02/23/2023	30177	LINN COUNTY RECORDER	FHLL LIEN RELEASE	(21.00)	
Bill Pmt -Check	02/23/2023	30178	MARK CULVER	TRAVEL CLAIM	(735.72)	
Bill Pmt -Check	02/23/2023	30179	MIDAMERICAN ENERGY	UTILITY PAYMENT	(216.18)	
Bill Pmt -Check	02/23/2023	30180	SAVANT TAX & CONSULTING	ACCOUNTING EXPENSE	(1,250.00)	
Bill Pmt -Check	02/23/2023	30181	SOLBERG'S	OFFICE EXPENSE	(44.43)	
Bill Pmt -Check	02/23/2023	30182	SUN LIFE FINANCIAL	INSURANCE PREMIUMS	(512.64)	
Bill Pmt -Check	02/23/2023	30183	THE HARTFORD	INSURANCE PREMIUMS	(281.73)	
Bill Pmt -Check	02/23/2023	30184	TOM GRUIS	TRAVEL CLAIM	(66.16)	
Bill Pmt -Check	02/23/2023	30185	TRACEY ACHENBACH	TRAVEL CLAIM	(95.63)	
Bill Pmt -Check	02/23/2023	30186	TYPE A CLEANING	OFFICE CLEANING	(240.00)	
Bill Pmt -Check	02/23/2023	30187	WASHINGTON COUNTY RECORDER	FHLL LIEN RELEASE	(14.00)	
Bill Pmt -Check	02/23/2023	30188	WELLMARK	FLEXIBLE BENEFITS PLAN	(950.40)	
Bill Pmt -Check	02/23/2023	30189	WELLMARK	INSURANCE PREMIUMS	(13,588.38)	
Liability Check	02/27/2023	AUTO	WAGEWORKS	FLEXIBLE BENEFITS PLAN	(224.33)	
Paycheck	02/28/2023	D DEPOSIT	ALICIA P PRESTO	PAYROLL	(1,843.71)	
Paycheck	02/28/2023	D DEPOSIT	BROCK A GRENIS	PAYROLL	(2,180.23)	
Paycheck	02/28/2023	D DEPOSIT	DEANNA L ROBINSON	PAYROLL	(1,527.64)	
Paycheck	02/28/2023	D DEPOSIT	GINA K PETERS	PAYROLL	(2,232.12)	
Paycheck	02/28/2023	D DEPOSIT	JENNIFER A RYAN FENCL	PAYROLL	(2,992.11)	
Paycheck	02/28/2023	D DEPOSIT	JESSICA Y JOHNSON	PAYROLL	(1,891.63)	

Type	Date	Num	Name	Description	Amount	Balance
Paycheck	02/28/2023	D DEPOSIT	JOSEPH P BAUER	PAYROLL	(1,349.21)	
Paycheck	02/28/2023	D DEPOSIT	JUSTICE N INKOOM	PAYROLL	(1,483.46)	
Paycheck	02/28/2023	D DEPOSIT	KAREN M KURT	PAYROLL	(3,751.61)	
Paycheck	02/28/2023	D DEPOSIT	MARK A CULVER	PAYROLL	(2,047.39)	
Paycheck	02/28/2023	D DEPOSIT	MARY T RUMP	PAYROLL	(3,046.54)	
Paycheck	02/28/2023	D DEPOSIT	NICOLE E BEUC	PAYROLL	(1,607.93)	
Paycheck	02/28/2023	D DEPOSIT	PAULA J MITCHELL	PAYROLL	(1,898.40)	
Paycheck	02/28/2023	D DEPOSIT	ROBYN L JACOBSON	PAYROLL	(2,334.30)	
Paycheck	02/28/2023	D DEPOSIT	THOMAS LH GRUIS	PAYROLL	(1,910.66)	
Paycheck	02/28/2023	D DEPOSIT	TRACEY L ACHENBACH	PAYROLL	(2,749.06)	
Liability Check	02/28/2023	30190	COLLECTION SERVICES CENTER	CHILD SUPPORT PAYMENT	(37.50)	
Check	02/28/2023		CEDAR RAPIDS BANK & TRUST	SERVICE CHARGE	(10.19)	
Total Operating Expense for February					\$ (112,549.47)	\$ (112,549.47)

Remaining Operating Balance 2/28/2023

\$869,642.43

1127 · PASS THRU

Beginning Balance 2/1/2023

\$ 246,208.11

Revenue						
Deposit	02/01/2023		IDOT	OCTOBER 2022 380 EXPRESS PARTIAL PAYMENT	16,923.00	
Deposit	02/01/2023		IDOT	DECEMBER 2022 380 EXPRESS PARTIAL PAYMENT	18,393.00	
Deposit	02/06/2023		EDA	RURAL IDEAS NETWORK EDA PROJECT	13,628.01	
Deposit	02/09/2023		IA HOMELAND SECURITY	STATEWIDE HAZARD MITIGATION PLAN	6,504.21	
Deposit	02/15/2023		IDOT	STATE TRANSIT ASSISTANCE	26,415.61	
Deposit	02/17/2023		IA HOMELAND SECURITY	STATEWIDE HAZARD MITIGATION PLAN	4,500.00	
Deposit	02/21/2023		IDOT	FTA 5311 PAYMENT 1	236,507.00	
Transfer	02/23/2023		FROM VANPOOL RESERVE ACCOUNT	COMMUTE WITH ENTERPRISE PAYMENT	7,145.16	
Transfer	02/23/2023		FROM VANPOOL RESERVE ACCOUNT	KARR CREATIVE SOLUTIONS, MONKEY THIS - CORRIDOR RIDES WEBSITE	980.00	
Transfer	02/23/2023		FROM 380 EXPRESS ACCOUNT	JANUARY FARES	26,847.67	
Transfer	02/23/2023		FROM TRANSIT ACCOUNT	JANUARY WINDSTAR PAYMENT	98,990.00	
Deposit	02/23/2023		IDOT	NOVEMBER 2022 38 EXPRESS PARTIAL PAYMENT	9,830.00	
Deposit	02/23/2023		IDOT	JANUARY 2023 380 EXPRESS PARTIAL PAYMENT	12,598.00	
	02/28/2023		VOIDED DUPLICATE CHECK 29958		379.00	
Total Pass Thru Revenue for February					\$ 479,641.66	\$ 479,641.66

Expenses						
Transfer	02/07/2023		TO TRANSIT ACCOUNT	OCTOBER 2022 380 EXPRESS PARTIAL PAYMENT	(16,923.00)	
Transfer	02/07/2023		TO TRANSIT ACCOUNT	DECEMBER 2022 380 EXPRESS PARTIAL PAYMENT	(18,393.00)	
Transfer	02/21/2023		TO TRANSIT ACCOUNT	STATE TRANSIT ASSISTANCE	(26,415.61)	
Bill Pmt -Check	02/23/2023	30190	BENTON COUNTY TRANSPORTATION	FTA 5311 PAYMENT 1	(29,012.00)	
Bill Pmt -Check	02/23/2023	30191	COMMUTE WITH ENTERPRISE	VANPOOL EXPENSE	(7,145.16)	
Bill Pmt -Check	02/23/2023	30192	CREATIVE ADVENTURE LABS, INC	RURAL IDEAS NETWORK EDA PROJECT	(13,628.01)	
Bill Pmt -Check	02/23/2023	30193	IA COUNTY TRANSPORTATION	FTA 5311 PAYMENT 1	(55,044.29)	
Bill Pmt -Check	02/23/2023	30194	JOHNSON CO SEATS	FTA 5311 PAYMENT 1	(35,115.13)	
Bill Pmt -Check	02/23/2023	30195	JONES CO JETS	FTA 5311 PAYMENT 1	(40,073.20)	
Bill Pmt -Check	02/23/2023	30196	KARR CREATIVE, LLC DBA MONKEYTHIS	WEBSITE EXPENSE	(980.00)	
Bill Pmt -Check	02/23/2023	30197	LINN COUNTY LIFTS	FTA 5311 PAYMENT 1	(56,174.37)	
Bill Pmt -Check	02/23/2023	30198	NIACOG-MASON CITY	STATEWIDE HAZARD MITIGATION PLAN	(1,441.71)	
Bill Pmt -Check	02/23/2023	30199	SOUTHERN IA COUNCIL OF GOVERNMENTS	STATEWIDE HAZARD MITIGATION PLAN	(9,562.50)	
Bill Pmt -Check	02/23/2023	30200	WASHINGTON COUNTY MINIBUS	FTA 5311 PAYMENT 1	(21,088.01)	
Bill Pmt -Check	02/23/2023	30201	WINDSTAR LINES	380 EXPRESS EXPENSE	(125,838.67)	
Transfer	02/23/2023		TO TRANSIT ACCOUNT	NOVEMBER 2022 PAYMENT FOR 380 EXPRESS	(9,830.00)	
Transfer	02/27/2023		TO TRANSIT ACCOUNT	JANUARY 2023 PAYMENT FOR 380 EXPRESS	(12,598.00)	
Total Pass Thru Expense for February					\$ (479,262.66)	\$ (479,262.66)

Remaining Pass Thru Balance 2/28/2023

\$ 246,587.11

4. Reports	
a. Director's Report	Karen Kurt
b. Community and Economic Development Report	Karen Kurt
c. Housing Report	Tracey Achenbach
d. Transportation and Transit Report	Mary Rump
e. Environmental Services Report	Jennifer FencI



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY

Executive Director's Report – March 2023

Broadband Targeted Communities The application for the Intent to Qualify (ITQ) for designation of a Broadband Intervention Zone through the Iowa Office of the Chief Information Officer (OCIO) opened on March 1 and closes March 31. Only cities, counties, and other eligible non-profit entities may apply to qualify for designation of a Broadband Intervention Zone. Broadband providers will be able to apply for State broadband grant funds only in these designated Intervention Zones. If no eligible entities (counties, cities, school districts, etc.) respond to the ITQ for a geographic area, it will not be designated as an Intervention Zone or prioritized for grant-supported broadband projects. ECICOG staff have been in contact with the economic development partners in each of counties to review the ITQ process and to offer our assistance.

East Central Iowa Workforce Development Board (ECIWDB) As you learned at our February meeting, we had been in conversations with Liz Rodriguez, Executive Director of ECIWDB, since late November about governance changes the State is asking of ECIWDB and how ECICOG may be able to support their work. The ECIWDB recently received non-profit status and, as a result, the State will allow them to be subrecipient of the WIOA grant without ECICOG serving as an intermediary. We have still offered to serve as the Employer of Record if none of the counties are interested and will continue to provide whatever technical assistance we can to ECIWDB as they navigate this transition.

380 Express Bus We received word from the IDOT that funding for the 380 Express Bus will be extended through September 2024. We will begin work on advocacy for funding in 2025 and beyond starting this fall. Here is a link to a nice article from the Cedar Rapids Gazette advocating for long-term funding: <https://www.thegazette.com/staff-editorials/380-express-should-continue/>

CDBG – DR Applications The second round of CDBG-Disaster grants related to the 2020 derecho have been released. These grants are for tree removal and planting (Linn County) and public facility generators (Benton and Linn counties). Cedar Rapids is excluded as they will work directly with the State as an entitlement city. The deadline to apply has been extended to April 14. So far, Hiawatha, Ely Central City, Mt. Vernon, Marion, Belle Plaine, Norway and Linn County Fire Station 3 have expressed interest in the generator grant. Environmental Services Director Jennifer Fencil is working with both the Linn County and Benton County Conservation Boards on possible tree grants. Jennifer can also answer questions about this opportunity.

Greater Cedar Rapids Micro Loan Program The Greater Cedar Rapids Community Foundation is transitioning funds related to the Micro Loan program to ECICOG for total loan management. Previously, the Community Foundation held some of the funds and ECICOG processed loan applications and payments. Like ECICOG's other loan programs, the Micro Loan funds will be held in a designated account and accessed solely for that purpose. The loan program, which was initiated in 2019, is the result of fundraising from local banks and credit unions by the Greater Cedar Rapids Community Foundation.

Cedar Rapids entrepreneurs are eligible for loans of up to \$10,000. ECICOG manages similar loan programs for the cities of Cedar Rapids, Marion, Swisher and NewBo/Czech Village.

Downtown Resource Center Visit On March 14 and 15, I spent time with IEDA's Downtown Resource Center Team and Johnson County Supervisors during their walk arounds in Oxford and Swisher. The Downtown Resource Center staff had some great ideas that will dovetail nicely with ECICOG's work on their respective comprehensive plans. The walk arounds were organized by ICAD's Rural Economic Director Sarah Thompson. We can't say enough about valuable how our county economic development partners are in helping to advance the strategic pillars identified in Envision East Central Iowa.

Legislative Advocacy I attended ICOG's legislative day at the Capitol with my peers from other COGs on March 29. Our goal is to meet personally with legislators to remind them of the work that COGs perform and to advocate for the land bank trust legislation.

Staffing Updates Julie Herny will be joining our staff on April 5 as our Housing Fellow. Julie has a bachelor's degree in Social Work from Mount Mercy and has served as a case manager for Tanager Place and the Catherine McAuley Center. She is very excited to expand her grant writing and administration skills through the fellowship position.

We will also be hiring for a Housing Rehabilitation Coordinator as a result of the 8 CDBG –DR (disaster relief for 2020 derecho) housing applications being awarded. Housing Specialist Mark Culver will focus on the recent grants for new construction projects. The new staff member will assume some of Mark's duties, such as writing specifications for rehabilitation projects, conducting inspections of completed rehabilitation work and managing our nuisance enforcement program. The new position has a fixed term of 24 months.

Office Space With our upcoming new hires, we will have 17 staff members. This is a 50% increase from 11 members we had in early 2020, and we are officially out of work cubicles. We are starting to look seriously at our space and how it might be reconfigured to better meet the needs of our active, hybrid work team. Our open concept floor plan has been a challenge. The board meeting space in the center of our offices, while large, is rarely used as meetings are disruptive to others trying to work. As a result, we are frequently scrambling to find offsite meeting locations, while paying for under-utilized space.

Goals for Next Month+

- Complete EDA grant for Newbo Market remodel
- Assist with Swisher and Oxford comprehensive planning.
- Begin activating strategic pillar teams for Envision East Central Iowa. Continue outreach and ongoing support. Seek funding for "strategic doing" model to support work.
- Begin work possible grants for University of Iowa Wet Lab and Envision East Central Iowa.
- Coordinate 2023 community outreach and education strategy.



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY

March 2023 Department Report – Community and Economic Development

Team: Executive Director Karen Kurt, RLF Loan Specialist Robyn Jacobson, Planner/Community Development Specialist Tom Gruis, and Community Development Specialist Jessica Johnson.

Community and Economic Development- Budgeted Revenue \$100,000; Break Even \$119,685			
Known/Contracted Revenue		Potential FY23 Revenue	
State COG Assistance	\$14,705	Tech Service – Springville Comp Plan	\$14,000
EDA – CARES Act (final draw) - COMPLETED	\$50,000	Tech Service – Lone Tree Comp Plan	\$14,000
EDA-Ed Tech Grant	\$7,000		
EDA-Rural Ideas	\$6,000		
EDA-Kirkwood Airport Hanger Renovation	\$4,000		
CDBG-Brighton Wastewater	\$5,000		
CDBG-CV Coralville Food Pantry	\$1,847		
CDBG- CV Ainsworth Playground	\$3,988		
IDPH -5210 Jones County	\$6,000		
Tech Service- Iowa City Strategic Plan- COMPLETED	\$8,000	FY2024 Known Revenue	
Tech Service – Atkins Fire Station	\$8,000	IDPH-5210 Jones County	\$2,000
Tech Service – Walker Goal Setting/CIP - COMPLETED	\$2,000	Tech Service -Anamosa Comp Plan	\$24,000
Tech Service – Van Horne Nuisance Ordinances - COMPLETED	\$750	Tech Service – Swisher Comp Plan	\$1,000
Tech Service – Hometown Pride Program	\$30,000	Tech Service – Oxford Comp Plan	\$2,000
Tech Service – Swisher Comp Plan	\$11,000	EDA – Rural Ideas	8,000
Tech Service – University Heights ARPA Grants	\$4,000	EDA – Kirkwood Airport Hanger	\$5,000

Tech Service – Oxford Comp Plan	\$7,000	Tech Service – Hometown Pride	\$40,000
CDBG DTR - Anamosa	\$10,000	CDBG-DTR Anamosa	\$12,000
Total	\$179,290		

*Some positions are partially funded through EDA; Community Development Specialist position was vacant for two months.

Revolving Loan Funds			
Budgeted Closing Revenue \$30,000		Budget Interest Income \$62,341	
FY23 YTD	\$36,320	FY 23 YTD	\$44,405.67

Accomplishments Since Last Report:

- Held Hometown Pride meetings and continued project planning with Springville, Shellsburg, Hills and Walker. Met with Bill Menner, Executive Director of the Iowa Rural Development Council, to discuss the Power of Connection grant and other opportunities for Hometown Pride communities.
- Met with Olin Elementary School principal, Lindsey Given Egli, and started the process of making purchases for 5-2-1-0 FY23 projects.
- City of Atkins fire station project review by FEMA CRC, nearing obligation.
- Monitoring of Ainsworth's playground equipment for the CDBG-CV grant began.
- Construction started for the Coralville Food Pantry's CDBG-CV kitchen remodel, SOFA hearing held.
- Closeout of Blirstown and Brighton CDBG grants.
- Held first comprehensive planning committee meeting for the City of Oxford. Set date for first town hall meeting.
- Began goal formulation for the City of Swisher Comprehensive Plan
- Continued to assist ICAD with budget amendment for EDA Ed Tech Collaborative grant.
- Assisted with public outreach to rural communities in Benton and Linn Counties re: new Derecho grant opportunities for generators and trees.
- Met with Dennis Jordan, Director of Customer, Community & Economic Development at Alliant Energy, to discuss Envision East Central Iowa regional plan and implementation strategies.
- Met with Micro loan committee including SBDC, library, and Greater Cedar Rapids Community Foundation.
- Updated RLF1 Admin Plan.
- Participated in walk-arounds with IEDA Downtown Resource Center in cities of Swisher and Oxford.

Goals for Upcoming Month:

- Conduct project prioritization and identify top projects for the Springville Hometown Pride program.
- Continue working with Hometown Pride communities on project planning and implementation.
- Work with the 5-2-1-0 steering committee on continued implementation of the 5-2-1-0 FY23 Action Plan.
- Continue drafting comprehensive plan chapters for Swisher.
- Complete City of Oxford comprehensive plan resident survey, conduct stakeholder interviews.
- Conduct labor interview for Coralville Food Pantry kitchen remodel.
- Complete monitoring visit for Ainsworth CDBG-CV playground grant.
- Submit Phase I environmental review for Anamosa CDBG.
- Work on potential EDA grants for Newbo Market, University of Iowa wet lab and Envision East Central Iowa Technical Assistance grant.
- Complete third reimbursement draw from EDA-Rural Ideas Network grant.
- Assist ICAD with EDA budget amendment for Ed Tech Collaborative grant.
- Assist Kirkwood with Davis-Bacon information for procurement of services.
- Assist three remaining University Heights businesses with administration of ARPA grant funding reimbursements.
- Merge Greater Cedar Rapids Community Foundation micro loan funds into one program. Create Administrative plan for this program.
- Complete six month reporting for Rural Ideas Network grant.

ECICOG ECONOMIC DEVELOPMENT
Business Assistance Revolving Loan Fund

Total Loans Made since 2009	95
Total RLF Funds Loaned to date:	\$ 12,659,433
% Of Loans Paid Off	52%
% of Loans Defaulted (money)	8%
% of Loans Written Off (actual money)	8%
Jobs Created/Retained All loans totaled	1,040
Private Non-RLF Money Leveraged	\$ 68,095,791

	Borrower	Date of Loan	County	Original Loan Amount	Balance	Total Interest Paid	Status	Amount Defaulted/ Written Off	Business Description	Use of Funds
1	Ovation Networks, Inc.	7/17/2009	Linn	\$ 150,000		\$ 22,226.90	PAID IN FULL		IT wireless connection provider	working capital
2	SoyaWax International *	7/17/2009	Linn	\$ 50,000			WRITTEN OFF	\$ 29,965.08	soy wax	working capital
3	AlphaGen Materials Technology*	8/4/2009	Benton	\$ 60,000		\$ 9,492.52	PAID IN FULL		polymer ceramic material	working capital
4	Bochner Confections, Inc. *	9/15/2009	Johnson	\$ 189,912			WRITTEN OFF	\$ 159,772.56		machinery
5	Cedar Crest Manufacturing, Inc.	11/10/2009	Linn	\$ 180,000		\$ 26,672.56	PAID IN FULL		promotional material ie: pens	working capital
6	HH Ventures, LLC	11/10/2009	Linn	\$ 150,000		\$ 22,215.84	PAID IN FULL		wireless phones	working capital
7	Mobile Demand LLC	3/15/2010	Linn	\$ 150,000		\$ 21,771.94	PAID IN FULL		rugged tablets	working capital
8	Geonetric	3/19/2010	Linn	\$ 150,000		\$ 22,817.44	PAID IN FULL		IT healthcare solutions	working capital
9	Cedar Ridge Vineyards, LLC	5/12/2010	Johnson	\$ 150,000		\$ 21,761.67	PAID IN FULL		wine and spirits	machinery/equipment
10	Inteconnect, Inc.	9/7/2010	Linn	\$ 55,000		\$ 8,222.28	PAID IN FULL		security systems	working capital
11	AlphaGen Materials Technology* 2	11/12/2010	Benton	\$ 60,000		\$ 17,317.52	PAID IN FULL	\$ 7,489.46	** attorney fees **	working capital
12	Sign Productions, Inc. *	11/19/2010	Linn	\$ 150,000			WRITTEN OFF	\$ 89,146.97		working capital
13	Sign Productions, Inc. * 2	11/19/2010	Linn	\$ 100,000			WRITTEN OFF	\$ 294.20		working capital
14	Fastek International, LTD	2/1/2011	Linn	\$ 150,000			DEFAULT	\$ 29,804.66	electric input power for IT	equipment
15	Involta, LLC	6/21/2011	Linn	\$ 87,000		\$ 8,480.69	PAID IN FULL		security systems	FF&E/machinery
16	Happles Gourmet Foods, LLC	11/2/2011	Iowa	\$ 150,000			IN DEFAULT	\$ 96,020.22	organic pies	working capital
17	Brewhemia	1/17/2012	Linn	\$ 72,000		\$ 9,952.80	PAID IN FULL		coffee shop	buyout/working capital
18	Little Cupcakes Child Care	6/11/2012	Linn	\$ 50,000		\$ 5,769.23	PAID IN FULL		daycare	inventory/working cap.
19	Kor, LLC	7/3/2012	Linn	\$ 50,000		\$ 5,333.29	PAID IN FULL		interior design	working capital
20	Kids, Inc.	8/13/2012	Johnson	\$ 150,000		\$ 18,841.16	PAID IN FULL		daycare	equipment/working cap.
21	Kalona Brewery Company	1/13/2013	Wash	\$ 133,333		\$ 16,884.90	PAID IN FULL		restaurant & brewpub	equipment/machinery
22	Radiology Protocols	2/28/2013	Johnson	\$ 160,000			WRITTEN OFF	\$ 76,395.39	IT for radiology depts.	FF&E, working capital
23	CQM Systems**	3/11/2013	Johnson	\$ 100,000			WRITTEN OFF	\$ 81,635.71		working capital
24	Mobile Demand, LLC 1	4/5/2013	Linn	\$ 250,000		\$ 26,612.61	PAID IN FULL		rugged tablets	working capital
25	Dibzees LLC	4/29/2013	Johnson	\$ 125,000			WRITTEN OFF	\$ 108,042.54		working capital
26	Dibzees LLC 2	8/29/2013	Johnson	\$ 125,000			WRITTEN OFF	\$ 111,657.34		working capital
27	Press Café	8/30/2013	Linn	\$ 78,000			WRITTEN OFF	\$ 70,339.78		working capital
28	Kamath Bioscience	1/10/2014	Johnson	\$ 56,250		\$ 4,695.03	PAID IN FULL		cardiostrong sport drink	FF&E, working capital
29	Green Team Technologies	1/10/2014	Johnson	\$ 250,000		\$ 17,465.57	PAID IN FULL			working capital
30	Anna's Allergen Free	3/17/2014	Johnson	\$ 250,000			WRITTEN OFF	\$ 235,000.55	organic, gluten, allergy free foods	working capital
31	Level 10	7/11/2014	Linn	\$ 250,000		\$ 13,700.22	PAID IN FULL		apparel business	inventory/working cap.
32	Brewhemia 2	7/15/2014	Linn	\$ 30,000	\$ -	\$ 3,149.68	PAID IN FULL		coffee shop	working capital
33	Pro Ag Services	9/19/2014	Linn	\$ 200,000	\$ -	-	PAID IN FULL		feed mill	equipment
34	iConnect IT	10/3/2014	Linn	\$ 250,000			default	\$ 72,275.26	interpreting service	working capital
35	Sauce Bar and Bistro	10/22/2014	Linn	\$ 27,000			WRITTEN OFF	\$ 20,562.18	restaurant	FF&E
36	Zins Restaurant	10/22/2014	Linn	\$ 55,000			WRITTEN OFF	\$ 42,729.26	restaurant	working capital
37	Lionne's Designs	5/4/2015	Johnson	\$ 80,000	\$ 3,680.12				Jewelry	working capital
38	Pub 217	9/30/2015	Linn	\$ 30,000		\$ 3,065.10	PAID IN FULL		bar/restaurant	equipment
39	Pro Ag Services 2	9/30/2015	Linn	\$ 250,000		-	PAID IN FULL		feed mill	equipment
40	Revolution Realty	11/2/2015	Linn	\$ 30,000		\$ 698.37	PAID IN FULL		real estate office	working capital
41	Revolution Realty 2	11/2/2015	Linn	\$ 140,000	\$ 10,755.04				real estate office	working capital
42	Big Discount Liquor	12/4/2015	Linn	\$ 20,000		\$ 936.55	PAID IN FULL		liquor/food	working capital
43	Haveli Indian Cuisine	12/4/2015	Johnson	\$ 80,000		\$ 9,549.50	PAID IN FULL		restaurant	FF&E

	Borrower	Date of Loan	County	Original Loan Amount	Balance	Total Interest Paid	Status	Amount Defaulted/ Written Off	Business Description	Use of Funds
44	Lost and Found Restaurant	12/22/2015	Linn	\$ 80,000			WRITTEN OFF	\$ 45,073.58	restaurant	FF&E
45	Eco Lips	12/29/2015	Linn	\$ 350,000	\$ -	\$ 40,911.74	PAID IN FULL		organic eco friendly lip balms	equipment
46	Geonetric 2	12/30/2015	Linn	\$ 356,000	\$ -	\$ 31,462.19	PAID IN FULL		IT healthcare solutions	working capital
47	Geonetric 3	12/30/2015	Linn	\$ 144,000	\$ -	\$ 12,725.66	PAID IN FULL		IT healthcare solutions	FF&E
48	Exotic India	12/30/2015	Johnson	\$ 25,000		\$ 692.46	PAID IN FULL		restaurant	FFE, working cap. Sign
49	Uptown Snug	1/4/2016	Linn	\$ 66,700	\$ -	\$ 9,114.60	PAID IN FULL		Bar/pub	FF&E
50	Diamond Leaf Jewelers	3/11/2016	Johnson	\$ 30,000	\$ -	\$ 3,901.60	PAID IN FULL		Jewelry	FF&E
51	Mobile Demand 2	4/8/2016	Linn	\$ 300,000		\$ 13,071.29	PAID IN FULL		rugged tablets	working capital
52	Mobile Demand 3	4/8/2016	Linn	\$ 90,000		\$ 3,921.80	PAID IN FULL		rugged tablets	working capital
53	AES Corporation	5/6/2016	Linn	\$ 225,000		\$ 24,694.57	PAID IN FULL		software engineering services	working capital
54	Zero Energy Systems	5/13/2016	Johnson	\$ 250,000			DEFAULT	\$ 202,184.21	insulated concrete walls	machinery
55	Kahler Golf dba Amana Colonies Golf	6/1/2016	Iowa	\$ 64,000		\$ 7,041.05	PAID IN FULL		golf course & clubhouse	working capital
56	Cellular Engineering Techn.	6/2/2016	Johnson	\$ 50,000	\$ -	\$ 7,090.65	PAID IN FULL		Stem cell manufacturer	working capital
57	J&J Solutions Inc. dba Corvida Chemo Device	7/27/2016	Johnson	\$ 75,000	\$ -	\$ 10,420.52	PAID IN FULL		medical device	equipment
58	Prall Adventures dba Dicks Tap & Shake Room	7/29/2016	Linn	\$ 59,500			default	\$ 9,069.45	bar/coffee/music	equipment
59	Kahler Golf dba Amana Colonies Golf 2	9/1/2016	Iowa	\$ 64,000		\$ 6,847.00	PAID IN FULL		golf course & clubhouse	working capital
60	Cellular Engineering Techn.	9/12/2016	Johnson	\$ 50,000	\$ -	\$ 7,132.54	PAID IN FULL		stem cell manufacturer	working capital
61	J&J Solutions Inc. dba Corvida Chemo Device 2	9/14/2016	Johnson	\$ 75,000	\$ -	\$ 10,596.93	PAID IN FULL		medical device	equipment
62	Pro Ag Services 3	10/7/2016	Linn	\$ 50,000		-	PAID IN FULL		Feed Mill	working capital
63	Inteconnect, Inc.	11/4/2016	Linn	\$ 150,000		\$ 20,351.19	PAID IN FULL		security systems	equipment
64	Brick Alley Pub&Sports Bar	1/13/2017	Linn	\$ 52,000	\$ 7,591.28				bar	equipment
65	Iowa Soul Food Company	2/23/2017	Johnson	\$ 90,000	\$ 20,474.14				restaurant	working capital
66	RRT Custom Homes	3/3/2017	Linn	\$ 150,000	\$ -	\$ 19,754.38	PAID IN FULL		custom home building	machinery
67	Pro Ag Consolidated Loan	3/22/2017	Linn	\$ 462,301			IN DEFAULT	\$ 452,788.06	consolidated loans	equipment/working cap.
68	Beratek Industries	5/15/2017	Linn	\$ 153,522	\$ -	\$ 4,398.87	PAID IN FULL		product designer & manufacturer	equipment
69	The Mobile Pack	9/1/2017	Johnson	\$ 111,250		\$ 6,917.28	PAID IN FULL		dog care	working capital
70	RKKH Enterprises dba All Tune and Lube	9/5/2017	Linn	\$ 50,000		\$ 3,962.30	PAID IN FULL		car maintenance	working capital
71	Ratgal Foodmart LLC, dba Big Discount Liquor	11/3/2017	Linn	\$ 75,000	\$ -	\$ 2,841.94	PAID IN FULL		liquor/food	equipment/inventory
72	J&J Solutions Inc. dba Corvida Medical	11/15/2017	Johnson	\$ 350,000	\$ -	\$ 50,670.69	PAID IN FULL		Chemo medical device	equipment
73	Weather Vane Eatery	11/20/2017	Linn	\$ 40,000			WRITTEN OFF	\$ 34,648.54	restaurant	equipment/WC
74	Cedar Ridge Vineyards, LLC	1/30/2018	Johnson	\$ 150,000		\$ 7,715.13	PAID IN FULL		wine/spirits manuf and distr.	equipment
75	Alternative Sport Ent. DbA Hatchet Jack's	3/13/2018	Johnson	\$ 50,000	\$ 7,468.93				entertainment/hatchet throwing	FFE
76	Kahler Golf dba Amana Golf	4/2/2018	Iowa	\$ 100,000		\$ 6,810.04	Paid in full		golf course/clubhouse/event center	working capital
77	BDC Group	5/28/2019	Linn	\$ 500,000	\$ 164,006.34				broadband installation etc.	vehicles
78	Eastern Iowa Family Counseling	7/24/2019	Linn	\$ 79,000	\$ 46,162.72				Counseling services	building acquisition
79	Stratafolio, Inc.	11/4/2019	Linn	\$ 150,000	\$ 87,715.24				Real estate software	FF&E/WC
80	Elease Daycare, LLC	11/5/2019	linn	\$ 39,571	\$ 18,520.24				daycare	FF&E/WC
81	Kahler Golf dba Amana Golf Colonies	12/18/2019	Iowa	\$ 100,000		\$ 2,137.20	paid in full		Golf Course	WC
82	Wickwire Chiropractic and Wellness Center	2/10/2020	Johnson	\$ 60,000		\$ 1,437.03	PAID IN FULL		Chiropractic clinic	WC
83	The Olympic South Side Theatre LLC	2/27/2020	linn	\$ 166,000	\$ 140,290.09				Theatre/wedding venue	equipment
84	The Olympic South Side Theatre LLC	2/27/2020	Linn	\$ 100,000	\$ 62,095.50				Theatre/wedding venue	WC
85	Alternative Sport Ent. DbA Hatchet Jack's	8/5/2020	Linn	\$ 50,000	\$ -	\$ 1,412.28	paid in full		entertainment/hatchet throwing	FFE
86	Inteconnect, Inc.3	11/9/2020	Linn	\$ 300,000	\$ 160,513.13				security systems	vehicles/wc
87	Spotix	11/10/2020	Johnson	\$ 200,000	\$ 107,009.02				high end grills, firepits, patio	inventory/working cap.
88	Stratafolio, Inc.	12/8/2020	Linn	\$ 150,000	\$ 100,285.04				Real estate software	FF&E/WC
89	Creative Printing Plus LLC	1/22/2021	Johnson	\$ 25,000			DEFAULT	\$ 23,685.86	Printing on blinds, walls, etc	equipment
90	Atlas Truck Bodies	2/9/2021	Jones	\$ 142,500			default	\$ 125,875.00	Custom truck bodies	machinery
91	Bowers Chiropractic	3/8/2021	Linn	\$ 39,593.70	\$ 26,395.70				Chiropractic clinic	Equipment
92	Zapo- Nixon LLC	7/1/2021	Jones	\$ 30,000.00	\$ 21,000.00				Mexican restaurant	FFE/wc
93	Mobile Demand	7/1/2022	Linn	\$ 500,000.00	\$ 433,333.36				rugged tablets	working capital
94	4DMobile	7/1/2022	Linn	\$ 250,000.00	\$ 216,666.64				dimesion measuring	working capital
95	Kraus Plumbing and Heating	7/1/2022	jones	\$ 116,000.00	\$ 106,333.35				plumbing and heating	machinery/equipment
Total:				\$ 12,659,433	\$ 1,740,295.88	\$ 635,666		\$ 2,124,455.86		

*FF&E= Furniture, Fixture, and Equipment

*WC=working capital

ECICOG ECONOMIC DEVELOPMENT

RLF 2 Revolving Loan Fund

Total Loans Made since 2020	24
Total RLF Funds Loaned to date:	\$ 4,664,436
% Of Loans Paid Off	0%
% of Loans Defaulted	0%
% of Loans Written Off (actual money)	0%
Jobs Created/Retained All loans totaled	21
Private Non-RLF Money Leveraged	\$ 2,489,900

as calculated by EDA

	Borrower	Date of Loan	County	Original Loan Amount	Balance	Total Interest Paid	Status	Amount Defaulted/ Written Off	Business Description	Use of Funds
1	BDC Group - 2	1/22/2021	Linn	\$ 105,000	\$ 61,292.12		Current		broadband installation/boring	WC
2	Mondo's New Union Brewery	1/29/2021	Johnson	\$ 250,000	\$ 145,933.70		Current		brewery/restaurant	inventory/WC
3	Delhicacy	2/17/2021	Linn	\$ 165,000	\$ 110,000.00		Current		restaurant	equipment
4	MSD Sales	2/19/2021	Linn	\$ 233,700	\$ 155,800.00		Current		automated/rebotic manuf. Equip.	machinery/WC
5	CryptoStopper	3/9/2021	Linn	\$ 500,000	\$ 358,333.39		Current		cyber security firm	WC
6	Delhicacy 2	4/22/2021	Linn	\$ 125,000	\$ 83,333.40		Current		restaurant	w/c, equipment
7	Schoebelen Inc.	4/23/2021	Washington	\$ 107,500	\$ 71,666.60		Current		ag repair/sales small engine work	w/c, equipment
8	4DMobile	5/28/2021	Linn	\$ 250,000	\$ 162,499.93		Current		software	working capital
9	MJ Sports dba BluTrack	6/4/2021	Jones	\$ 500,000	\$ 485,503.47		Current		toy track manufacturer	real estate
10	IBLITZ Boxing and Fitness LLC	9/1/2021	Johnson	\$ 29,500	\$ 20,649.94		Current		Gym	w/c, equipment
11	O's Grill LLC	9/22/2021	Linn	\$ 90,000	\$ 69,000.00		Current		Restaurant	w/c, equipment
12	Haveli Indian Cuisine	9/27/2021	Johnson	\$ 100,636	\$ 72,122.41		Current		Restaurant	equipment
13	Eastern Iowa Health Center	10/29/2021	Linn	\$ 500,000	\$ 472,222.24		Current		Health Center	dentist equip.
14	Air FX	12/13/2021	Linn	\$ 500,000	\$ 471,192.31		Current		climbing gym/trampoline park	climbing equip.
15	Stratafolio 3	4/22/2022	Linn	\$ 25,000	\$ 20,833.30		Current		rental property software	w/c
16	Serenity Salon and Spa	5/27/2022	Linn	\$ 47,100	\$ 44,745		Current		salon and spa	w/c, equipment
17	Nourish Med Spa	6/21/2022	Linn	\$ 200,000	\$ 183,333.35		Current		medical spa	equipment/w/c
18	Amelia Jane Salon	6/21/2022	Linn	\$ 41,000	\$ 37,583.35		Current		hair salon	equipment
19	Boxx Scaffolding	7/6/2022	Linn	\$ 200,000	\$ 196,666.67		Current		scaffolding company	equipment/w/c
20	Eco Pallets	7/11/2022	Linn	\$ 100,000	\$ 98,333		Current		plastic pallet manufacturer	equipment
21	Stratafolio 4	7/11/2022	Linn	\$ 75,000	\$ 66,250		Current		real estate software	w/c
22	Dascoa Inc.	8/10/2022	Linn	\$ 250,000	\$ 229,166.67		Current		commercial kitchen appliances/repair	vehicles
23	Raining Rose	8/10/2022	Linn	\$ 200,000	\$ 183,333.35		Current		manufacturer	machinery
24	Lisa Nguyen LLC	2/17/2023	Linn	\$ 70,000	\$ 70,000.00		Current		vietnamese restaurant	equipment
Total				\$ 4,664,436	\$ 3,869,794.53					

*FF&E= Furniture, Fixture, and Equipment

*WC=working capital

March Department Report – Housing

Team: Housing Director Tracey Achenbach, Housing Specialist Mark Culver, Planner/Grant Specialist Paula Mitchell, Housing Recovery Coordinator Nicole Beuc, Planner/Housing Specialist Deanna Robinson

Housing – FY23 Budgeted Revenue \$462,862			
Known/Contracted Revenue		Potential FY23 Revenue	
CDBG Hiawatha and Lisbon Rehab	1,010		
CDBG Central City Rehab	15,806		
CDBG Coralville Rehab and Down Payment	10,970		
CDBG Washington Rehab	16,110		
CDBG Vinton Down Payment	1,500		
CDBG Washington County Down Payment	4,500		
CDBG Anamosa Rehab	27,828		
CDBG Brighton Rehab	33,274		
CDBG North Liberty Rehab	31,214		
CDBG DR New Construction Projects	75,000		
FHLB Housing Rehab – Linn County HTF	16,200		
FHLB Housing Rehab – East Central Iowa HTF	18,000		
FHLB Housing Rehab – HTF Johnson County	17,500		
Palo Housing Rehab Program	6,000		
Washington Housing Rehab Program	1,800		
HTF Misc. Housing Rehab Programs	3,500		
IFA Home Rehab Block Grant Program – Washington	6,000		
Johnson County Housing Rehabilitation Program	15,000		
Tech Services – Shellsburg Building Inspections	2,500		

Tech Services – Central City Nuisance Enforcement	5,400		
Tech Services – Springville Nuisance Enforcement	5,400		
Tech Services – Oxford Junction Nuisance Enforcement	5,400		
Tech Services – Onslow Nuisance Enforcement	4,500		
Tech Services – Wyoming Nuisance Enforcement	3,600		
Tech Services – Van Horne Nuisance Enforcement	3,600		
Tech Services – Olin Nuisance Enforcement	3,600		
Tech Services – ICOG Foreign Labor Inspections	5,006		
Tech Services – Homes for Iowa Administration	12,500		
Tech Services – East Central Iowa HTF Administration	26,508		
Tech Services – Housing Fund for Linn County Admin	92,616		
Tech Services – PATCH Program Administration	85,584	City of Cedar Rapids CDBG DR Rehab Program	15,000
Linn County Housing & Equity Needs Study	45,000		
Total Contracted Revenue	\$602,426	Total Potential Revenue	\$15,000

Accomplishments since Last Report:

- Deanna and Nicole completed CDBG program administrator certifications
- ECICOG contracts have been provided to the six local governments awarded funds for eight CDBG-DR projects
- Johnson County rehabilitation program was announced and several homeowners have expressed interest or submitted applications
- Several inspections have been completed in Palo for its owner-occupied rehabilitation program
- Downpayment assistance projects awarded CDBG funds in 2020 have officially been closed out by IEDA
- Significant progress has been made on the Linn County Housing Study

Goals for Upcoming Month:

- Continue income qualifying homeowners for new ECIHTF FHLB award and Johnson County rehab program
- Begin inspections on Washington pilot program homes
- Initiate/complete environmental reviews and 106 clearances for CDBG-DR projects
- Successfully bring new Housing Fellow Julie Hery on board

Other Notes:

- Department is busy closing out programs while starting many new initiatives in anticipation of spring construction season

March 2023 Department Report – Transportation

Team: Transportation Director Mary Rump, Transit Administrator/Planner Brock Grenis, Communications Specialist Joe Bauer, Planning Fellow Justice Inkoom

Transportation- Budgeted Revenue \$196,993			
Known/Contracted Revenue		Potential FY23 Revenue	
Iowa DOT Planning Contract	\$196,993		
Total	\$196,993		

*Communications Specialist and Planning Fellow are partially funded through Planning Contract.

Transit- Budgeted Revenue \$255,200			
Known/Contracted Revenue		Potential FY23 Revenue	
Operating Assistance	\$187,200		
380 Express Marketing	\$68,000		
Total	\$255,200		

*Communications Specialist partially funded through 380 Express Marketing.

Accomplishments for Last Month:

- Received STBG applications and began review process, and met with Cedar and Iowa County Boards of Supervisors to review STBG applications received from within their counties
- Prepared draft Transportation Planning Work Program
- Submitted and received an Amoco Loan to cashflow 380 Express expenses while awaiting a final funding agreement
- Attended statewide RPA/MPO meeting
- Prepared a Community Project Funding application to Representative Miller-Meeks on behalf of Williamsburg

- Assisted local governments with applications to the Intent to Qualify for broadband services to the OCIO.
- Drafted FY 24 Consolidated Transit Application
- Coordinated the consolidation of ECICOG-hosted websites to the WIX platform

Potential Projects or Contracts:

- Joint application with other RPAs to apply for Safe Streets for All (SS4A) funding to complete a safety action plan for cities within the region (NOFO) anticipated in April.

Goals for Upcoming Month:

- Finalize the FY 24 Consolidated Transit Application
- Submit draft Transportation Planning Work Program (TPWP) to Iowa DOT for review
- Finalize Talk to ECICOG project page for the active transportation (bike/ped) plan
- Meet with TTAC to review new STBG applications and prepare a funding recommendation for the Policy Committee (April 12)
- Meet with RTAC to discuss county bike/ped plan (April 5)

Other Notes:

March 2023 Department Report – Environmental Services

Team: Jennifer Fencil, Director & Alicia Presto, Senior Planner/Resource Specialist

Environmental Services - FY23 Budgeted Revenue \$344,815*			
FY 23 Known/Contracted Revenue		Potential FY23 / FY24 Revenue	
Solid Waste Assessment	\$98,290	Hiawatha CDBG Water System Project	\$12,500
Iowa Waste Exchange	\$61,000	Linn County Hazard Mitigation Plan Update	\$40,500
Hazard Mitigation Plan State contract	\$8,400		
Johnson County Flood Property Buy-out grant	\$14,300		
Indian Creek WMA Admin	\$21,900		
Middle Cedar WMA Admin	\$23,250		
Lower Cedar WMA Admin	\$15,000		
Clear Creek WMA Admin	\$5,000		
Middle Iowa WMA Formation	\$9,000		
Total	\$256,140		\$53,000

- The FY23 budget includes one position that has since been eliminated.

Accomplishments since last Report:

- Lower Cedar WMA Board meeting
- Presented to Supervisors and Soil & Water Commissioners in the Lower Cedar Watershed about the watershed plan and edge of field project
- Received final approval for ECICOG Regional Comprehensive Integrated Solid Waste Management Plan 2023 – 2028
- Jones County transfer station SWAP grant for glass recycling program was awarded and grant agreement was executed
- Received FEMA approval for Jasper County Hazard Mitigation Plan

Goals for Upcoming Month:

- Continue process of forming a Watershed Management Authority for the Middle Iowa River watershed
- Complete CDBG applications for generators and tree replacement for cities in Benton and Linn counties and each county
- Revise Soil Health Partnership contract with NRCS for a time extension and to include promotion of Edge of Field projects
- Close out Johnson County FEMA grant for flood property buyout and demolition
- Complete data collection sheet and finalize Jasper County Hazard Mitigation Plan
- Organize quarterly Iowa Waste Exchange meeting

Potential Projects or Contracts:

- Marengo CDBG wastewater upgrade project – application to be completed
- Anamosa Wastewater CDBG grant project – application to be completed
- Linn County Hazard Mitigation Plan Update

5. Discussion/Presentations	
a. Housing Trust Funds	Tracey Achenbach
b. Board Member Updates	Board Members